



AUXILIUM COLLEGE (Autonomous)

(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3rd cycle)
Gandhi Nagar, Vellore – 6.

6.2 Strategy Development and Deployment

COLLEGE HAND BOOK

2020 – 2021

AUXILIUM COLLEGE (AUTONOMOUS)

(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3rd cycle)

Gandhi Nagar, Vellore - 632 006



HAND BOOK

2020 - 2021

Name of the Student

Shift Class.....

Department

This book is to be brought to class daily

(For Private Circulation only)

College Timings:

Shift I: 8.25 a.m. – 1.30 p.m.

Shift II: 1.35 p.m. – 6.35 p.m.

Office Hours:

Monday } 10.00 a.m. to 12.00 noon
to }
Friday } 2.00 p.m. to 5.00 p.m.

Saturday 9.00 a.m. to 1.00 p.m.

2nd Saturdays }
& } Holidays
Sundays }

No College business will be transacted on holidays.

Phone: Off. : 0416-2241774

Res. : 0416-2241994

FAX : 0416-2247281

College e-mail : admin@auxiliumcollege.edu.in

College Web Site : auxiliumcollege.edu.in

Research cell : researchcell@auxiliumcollege.edu.in

IQAC : iqac@auxiliumcollege.edu.in

Magazine : magazine@auxiliumcollege.edu.in

Website information

(Shift I) : webday@auxiliumcollege.edu.in

(Shift II) : webeve@auxiliumcollege.edu.in

Dean information

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AUXILIUM COLLEGE

Auxilium College founded in 1954 is the first women's College in the Vellore District and is affiliated to the Thiruvalluvar University. Auxilium has been granted the status of autonomy by the UGC and the Thiruvalluvar University from the academic year 2007-2008. The College has been accredited by National Assessment and Accreditation Council (NAAC) with A⁺ Grade in 2003, Re-Accredited with A grade with a CGPA of 3.41 out of 4 in 2010 and with A⁺ Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle in 2016. It is a minority institution established and administered by the Daughters of Mary Help of Christians, commonly known as Salesian Sisters of Don Bosco, belonging to the Catholic Church. It is primarily meant for the higher education of deserving Catholics but members of other communities are also admitted without reference to caste or creed and their rights of conscience are respected.

Vision: The vision of the college is to educate young women especially the poorest to become empowered and efficient leaders of integrity for the society.

Mission: To impart higher education to the economically weak, socially backward and needy students of Vellore and neighbouring districts.

Goal: The goal of our educative endeavour is to produce in a Salesian atmosphere, intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished - in a word - integrally formed young women who will be agents of social transformation in today's India.

True to the vision of its Founders, the College commits itself to serve the economically weak, socially backward and needy students.

The goal of our educative endeavour is to be realized with the collaboration of each and every member that form a part of Auxilium Family - the students, the staff, the parents, the management, the local and the distant agencies that are associated with her and all her well-wishers.

The Auxilium Educating Community.

The Educative Project is drawn up every year in consultation with the staff, the parents and the students who are the protagonists of their own growth and are therefore at the focus of all educative interventions. The College therefore expects a close collaboration from the parents in the planning and execution of this project.

The Motto of the College is **KNOWLEDGE AND VIRTUE**. The College Emblem constitutes a book, a lily and a lamp. The book stands for Knowledge and the lily for Virtue. The Lamp with the burning flame is a reminder to Auxilians, to keep the light of Knowledge and Virtue always alive. The hope and prayer of Auxilium is that every Auxilian while attaining Knowledge strives to acquire Virtue so that Knowledge and Virtue blend to make her a perfect model of womanhood.

Pink and blue are the College colours: Pink symbolises youthful cheerfulness and Blue stands for loyalty and fidelity.

Value Education classes for Non-Catholics and Faith Formation classes for Catholics are obligatory.

The College is run according to the principles and method of St. John Bosco, the greatest educator of the 19th century and the Founder of the Salesian Society. The characteristics of Salesian Youth Spirituality (SYS) - commitment to one's duty, filial relationship with God, meeting Him in the ordinary events of the day, spirit of service, joy and friendly rapport with all, characterise life in the College campus. Mary in her attitude of openness to God and others is a model for all.

Besides increasing, diffusing and disseminating knowledge, higher education has also the function of serving the community. Every student is expected to fulfil this duty either by enrolling herself in the National Service Scheme or in any other voluntary group in the College, committed to community service.

Everyone who is admitted into the I Year Degree Course can enroll herself in the National Service Scheme (NSS) or National Cadet Corps (NCC) and put in the required hours of service as an NSS volunteer or NCC Cadet and appear for certificate examinations.

The Document issued by the Sacred Congregation for Christian Education on "Catholic School" states: "Christ is the foundation of the whole educational enterprise in a Catholic School. It is committed to the development of the whole person, since in Christ, the perfect Person, all human values find their fulfilment and unity. Herein lies the specifically catholic character of the School. Its duty to cultivate human values is its legitimate right in accordance with its particular mission to serve all people, and it has its origin in the Person of Christ. He is the model which the Catholic School offers to its pupils".

UN General Assembly Declares 2020 as YEAR TO RECOGNIZE AND PROTECT PLANT HEALTH

The International Year of Plant Health (2020) is a key initiative to highlight the importance of plant health in order to enhance food security, protect the environment, safeguard biodiversity and boost economic development. The primary thrust during this year will be to increase awareness among the public as well as policy makers of the importance of having healthy plants and the necessity to protect them with a view to achieve the Sustainable Development Goals.

Despite the increasing impact of plant pests, resources are scarce to address the problem. The International Year of Plant Health will trigger greater global collaboration to support plant health policies at all levels, which in turn, will contribute significantly to the Sustainable Development Agenda.

Healthy plants are the foundation for all life, ecosystem functions and food security. Plant pests and diseases damage crops, reducing the availability of food and increasing its cost. A concrete action plan could be to teach our children that plants can get “sick” and that there are environmentally friendly ways of keeping plants healthy. Let us help our children to love plants and encourage them to nurture plants. It is the duty of every individual to protect the environment and be eco-friendly. Let us dedicate ourselves to create an eco-friendly environment in schools and in our neighbourhood.

STRENNA – 2020

The Rector Major presents this year’s Strenna giving great importance to the education of young people to be “Good Christians and Honest Citizens”. We are called to educate our young people to a strong sense of citizenship, social justice, service to others, commitment to public life, personal honesty, sensitivity to the world of migration, care of the ‘common home’, to protect the defenceless, those who have no say and those who are discarded. He rightly points out that today, we run the risk of not fulfilling this task adequately. In this context, how is the Strenna going to help us and our young people to achieve this goal?

The Strenna of 2020 embodies the essence of our Salesian education; to help our boys, girls and young people to be “good Christians and honest citizens”. First and foremost, we must be deeply convinced of our identity as evangelizers and educators of the FAITH. There is a growing fragility, and sometimes an inability to be apostles and missionaries of the youth. Contrastingly, there is the risk of not educating our young people to a strong sense of citizenship, social justice and evangelical values. Inculcating these values will enable them to interiorize these values and as a result will take up service to others and commitment to public life as their life-programme.

Our being educators and evangelizers of young people requires of us to say to young people with words, gestures and actions that God loves them, that

they have worth and that they are significant. Taking great care to realize God's plan in the life of every young person, educators must have the passion to bring every child and every young person to encounter Jesus. The atmosphere of friendship between the educator and the youth is a great help for personal growth. To grow in faith, even with the help of a guide, will not be possible if there is no true friendship. The relationship between Salesian formator and young people must be marked by "the greatest cordiality", because "familiarity brings love" and love brings confidence.

Fr. Tom Uzhunnalil, who was abducted by terrorists and held a prisoner in Yemen for 557 days, attests how his spiritual interiority and faith kept him "healthy in mind and spirit" in such an extreme situation. The spiritual dimension of all Salesian pastoral activity must help our educators and young people to empty oneself to live as a witness to human solidarity, to recognize God as Father and to see everyone as brothers and sisters.

2. Honest Citizens

The young remain as the most delicate and precious portion of society. The expectations of the young are more and more pressing, dramatic and critical. We can say that the youth population in the world has never been as numerous as it is today, and proportionately has never been as "poor and needy," on account of the numbers and perhaps also due to their living conditions.

The Our Father asks us to teach young people, not only as individuals, but also as a group, to become the protagonists of the common good, also in explicitly administrative and political fields. There is a citizenship of the world, as a common home and the home of the future, which undoubtedly belongs more to the new generations than to us, the educators. We need to be educated to be courageous in this demanding vision of justice (Laudato Si', Evangelii Gaudium, etc.) which aims at sustainable development.

We should also make ourselves heard against those short-sighted visions that are centred on narrow interests of certain categories; for example, the ecological sensitivity of the youngsters and many governments' refusal to consider these issues. Today there is a lack of credible leaders in the world, which compels us to question our own method of educating young people.

Here is an appeal that comes up again and again to the members of the Salesian Congregation, and the Salesian Family as well: Should the goal of our works be to "produce" graduates with the best qualifications for a very competitive society, without ever questioning the socio-economic degradation of the modern times?

It is a strong call to the Salesian Cooperators and the Past Pupils who are "in the world" through their presence in politics and other influential areas to

take steps to create or make more visible a culture of social ethics. For this reason, the strenna proposes three challenges:

1. Can we be sensitive and co-responsible in a ‘world on the move’, a world of migration?
2. Can we become more responsible in taking care of our common home (Laudato Si)?
3. Can we dedicate ourselves to defend human rights, especially the rights of minors.?

The Strenna-2020 offers us the opportunity to build on and contribute concretely to what Don Bosco thought, did and accomplished during his lifetime.

World Day of Peace

“Peace as a journey of hope: dialogue, reconciliation and ecological conversion”.

The Pope recommends everyone to be artisans of peace by being open to dialogue in a spirit of reconciliation. This openness is possible only when we believe in the possibility of peace, inspired by God’s forgiving love for each one of us. One must find new ways to reconcile and unite individuals and communities towards patience and trust.

Hope is an important quality that each of us must acquire because hope puts us on the path to peace. Mistrust and fear, on the contrary, weakens relationships and increases the risk of violence, creating a vicious circle that can never lead to a relationship of peace. Every threatening situation feeds mistrust and leads people to withdraw into their own safety zone. War is one such danger that makes us incapable of accepting the diversity of others thereby fostering attitudes of aggrandizement and domination born of selfishness, pride, hatred and the desire to exclude and even destroy the other.

We are invited to renounce the desire to dominate others and look at each other as sons and daughters of God. We can break the spiral of vengeance and set out on a journey of hope by learning to live in forgiveness, growing in the capacity to become men and women of peace. The peace process requires patience, commitment and creativity. The world needs not empty words but convinced witnesses, peacemakers who are open to a dialogue and mutual agreement.

We are guided by the Gospel passage wherein the apostles asked, “Lord, how often shall my brother sin against me, and I forgive him? As many as seven times?” And the reply of Jesus, “I do not say to you seven times, but seventy times seven” is a perfect attitude to embrace peaceful living. Peace must be built up continually. Moreover, it is a journey in which everyone participates in constant pursuit of the common good, truthfulness, respect for law and openness

to listen. Listening to one another can lead to mutual understanding and esteem, and even to seeing in an enemy the face of a brother or sister.

May Mary, Queen of Peace, accompany and sustain us at every step of our journey of reconciliation. May she help us set aside every act of violence in thought, word and deed, whether against our neighbours or against God's creation and thus become messengers of peace.

CHRONOLOGICAL EVENTS OF AUXILIUM

Year	Event
1954	<ul style="list-style-type: none">• A two-year Intermediate course was begun
1956	<ul style="list-style-type: none">• Two year intermediate course was replaced by the one year Pre-university.• The first University examination took place.
1957	<ul style="list-style-type: none">• Affiliation was granted for the Three-year Bachelor degree courses in Tamil, Economics, English, Chemistry and Zoology.• Hostel was constructed.
1960	<ul style="list-style-type: none">• Graduation was conducted for the 1st Batch.
1970	<ul style="list-style-type: none">• Physics was introduced as an Ancillary subject for B.Sc.
1972	<ul style="list-style-type: none">• College strength increased to 1134.• AICUF unit was included in the Madras region.
1975	<ul style="list-style-type: none">• B.A. History was introduced.• N.S.S. unit was started.• The courses B.A. Tamil literature, B.A. Economics was discontinued
1979	<ul style="list-style-type: none">• The introduction of the two-year Higher Secondary as a continuation of the school education resulted in the closure of the Pre-university course.
1980	<ul style="list-style-type: none">• B.com degree course was introduced.
1983	<ul style="list-style-type: none">• Mathematics, Commerce, Zoology, Chemistry, English and

History Associations were started.

- 1985
 - Third N.S.S. unit was sanctioned to our college.
- 1989
 - A strength of 967 students on roll and 537 of them hail from Gandhinagar, 430 students resided in hostel.
- 1991
 - Evening College commenced with the introduction of B.Sc. Computer Science as an unaided course.
 - AICUF unit was declared as the most active unit in Tamil Nadu.
- 1997
 - New courses- B.Sc. Branch XI, Biochemistry, Bachelor of Business administration and M.A. English.
- 1999
 - Three new courses B.Sc. Branch III Physics, Branch XIII Microbiology, M.Sc. Branch I mathematics.
- 2000
 - M.Sc. Computer Science was started.
 - M.Sc. Bioinformatics was started.
- 2001
 - B.Sc. Physical Education, Health education and sports and B.C.A. commenced.
 - Auxilium Ladies Institute for Vocational Education (ALIVE) which began in this year
 - New Dining hall, the kitchen with modern equipments and the PG hostel were inaugurated.
- 2002
 - B.Com was also introduced in the Evening College along with M.Sc. Bio-Informatics.

- 2003
 - M.Com was started.
 - College was affiliated to Thiruvalluvar University from Madras University.

- 2004
 - M.Sc Electronic Media was started.
 - Internal Quality Assurance Cell has been established. Recognition accorded to Auxilium by granting of A+ grade by National Assessment and Accrediation Council. The college had taken up the challenge of acquiring Autonomy Status, the application has already been sent to UGC.

- 2005
 - Two new postgraduate courses Chemistry and Social work has been started.

- 2006
 - Red Ribbon club was inaugurated – NSS.

- 2007
 - College was granted with the Autonomy Status by UGC and the Thiruvalluvar University.
 - M.Sc. Zoology and M.Phil. Research programme in English and Mathematics were started.

- 2008
 - B.A. English commenced in Evening College and an application oriented course, B.A. Functional English was started.
 - M.Phil Chemistry and M.Phil Commerce were introduced.

- 2009
 - B.C.A.(Additional) and B.Sc. Mathematics(un-aided) commenced along with M.Phil Zoology, M.Phil Computer Science, and Doctoral Research Programmes in English, Mathematics and Chemistry.
 - Department of History offered career-oriented course in Rural

Handicrafts.

- Department of Sociology offered a certificate course in Human Rights.

2011

- Doctoral Research Programme in Zoology was introduced.
- M.Sc.Bioinformatics was closed

2012

- Master of Business Administration was started.
- College improved its infrastructure with the addition of the college canteen, partial assistance to girls hostel with UGC assistance.
- Outdoor Stadium and the flood lighting of the Basket Ball court were built.
- Two certificate courses were sanctioned for Commerce on Human Resource Management and Zoology on Medical laboratory Techniques.

2014

- M.Sc. Physics was started.

2015

- India Srilanka Youth exchange Programme was organised.
- The United Board for Christian Higher Education in Asia approved a small grant project for 5000 USD to Auxilium College.

2016

- Doctoral Research Programme was started in Tamil.
- A new course - B.Com (Banking and Insurance) was started as an unaided course.

2017

- A new course - BBA (Hospital Administration) was started.
- M.Phil Management and Doctoral Research Programme in

Management Studies were started.

2018

- B.Sc.Mathematics (unaided) additional was started



SUSTAINABLE DEVELOPMENT GOALS



End Poverty in all its forms everywhere

2 ZERO HUNGER



End Hunger, achieve food security and improved nutrition and promote sustainable agriculture

3 GOOD HEALTH AND WELL-BEING



Ensure healthy lives and promote well-being for all at all ages

4 QUALITY EDUCATION



Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all

5 GENDER EQUALITY



Achieve gender equality and empower all women and girls



Ensure availability and sustainable management of water and sanitation for all



Ensure access to affordable, reliable, sustainable and modern energy for all



Promote sustained, inclusive and sustainable economic growth full and productive employment and decent work for all



Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation



Reduce inequality within and among countries



Make cities and human settlements inclusive, safe, resilient and sustainable



Ensure sustainable consumption and production patterns



Take Urgent action to combat climate change and its impacts



Conserve and sustainably use the oceans, seas and marine resources for sustainable development



Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forest, combat desertification and halt and reverse land degradation and halt biodiversity loss



Promote peaceful and inclusive societies for sustainable development provide access to justice for all and build effective accountable and inclusive institutions at all levels.



Strengthen the means of implementation and revitalise the global partnership for sustainable development

**EDUCATIVE PLAN
2020 - 2021**

Objective: To assimilate, practice and live the values proposed for the integral development of oneself

Month	Values	Department	Action Plan
June/July	Empathy	Zoology / B.Com(Banking & Insurance)	Empathy is seeing with the eyes of another
August	Independence	Maths A / Comp. Science	Freedom cannot be bestowed — it must be achieved
September	Confidence	BHA/ Maths B	Confidence is the most beautiful thing you can possess
October	Enthusiasm	English B& C / Microbiology	Enthusiasm can help you find the new doors
November	Respect	English A/ Physics	Respect is one of the greatest expressions of love
December	Generosity	Chemistry/ BBA	You do not have to be rich to be generous
January	Optimism	Commerce (Shift I/ Shift II)	Optimism makes a life happier and meaningful
February	Perseverance	BCA (Shift I)/ BCA (Shift II)	Through perseverance many people win success out of what seemed destined to be certain failure
March/ April	Appreciation	History/ Bio- Chemistry	Appreciation is a wonderful thing. “Let us be grateful to the people who make us happy

RULES AND CODE OF BEHAVIOUR

Each Auxilian is looked upon as an individual endowed by God with certain talents, with her own character and personality that must be developed and perfected. Auxilium looks to each of her students to uphold the standards of the College, not only in the College, but also outside it, not only during her student years but also throughout life.

In group-living discipline is necessary, and this is especially true of an institution for the education of youth. Thus, discipline is formative, not repressive. Self-discipline is necessary to achieve self-direction. In this sense the rules and code of behaviour are a help to strengthen the students determination for growth in self-direction. They are guidelines to self- development rather than restrictions to it. Therefore Auxilium requires of her students, loving conformity to certain regulations laid to benefit the entire College, as well as the individual student. Students who co-operate with the ideals of the College will find themselves at the end of their college career, truly educated in their heart and mind.

General

1. The College is one family devoted to learning and every Auxilian should put in her best efforts to regular and concentrated study. Students should imbibe the sound traditions of a cultured life as offered by the College.
2. Students should conduct themselves in such a way as not to bring discredit to the College or to themselves. The good name of the College is in the hands of the staff and students whether on or off the premises.
3. Students and staff should expressly avoid doing anything by word or deed that may disturb the unity and harmony of life both in the College and in the hostel.
4. The College and hostel are above politics and stand for all communities. Therefore cliques and party groups will be severely dealt with, even to the point of expulsion.

5. Every student should have their identity card and wear it in the College campus.
6. Students should be respectful towards the staff and polite and courteous to all. On meeting the members of the staff, students should greet them respectfully. This respectful attitude should be maintained on or off the premises. Students should stand when a staff member enters the classroom or when she approaches to speak to them. They should likewise stand when the staff member leaves the classroom.
7. Staff and students are not allowed to address any authority in a body. Such combined action is subversive of good order.
8. Students may not address public meetings or take part in inter-collegiate competitions or radio/ TV/ any other programme, without the express permission of the Principal.
9. No matter for publication in newspapers, magazines, or journals may be submitted in the name of the College by students without the permission of the Principal.
10. The student shall not possess mobile phone, ipod, tablet or any such device either in the College or in the Hostel. Possession of these devices shall entail confiscation and disciplinary action.
11. The student shall report to the Principal whenever she changes residence. Failure to report within three days will be regarded as a serious breach of discipline. Permission to vacate the Hostel must be obtained in advance and in writing from the Principal/Dean of Residential Students.
12. Each student has a mentor directly in charge of her integral formation. Students should make use of this opportunity to get all the guidance needed.
13. Since the students opt for English as the medium of instruction, they should speak in English in the College and in the Hostel.

14. Students shall cooperate with the authorities in keeping the premises clean and tidy. While handling the property of the College, any damage caused casually or deliberately shall entail disciplinary action, recovery of cost and fine.
15. By the very fact of joining the College, students agree to observe the rules and regulations of the College. The decision of the Principal shall be final in all matters of discipline and enforcement of rules.
16. Staff and students are forbidden to organize any meeting in the College premises or to collect money for any purpose or print and distribute any material without the prior permission of the Principal.
17. Ragging is completely forbidden in the College and Hostel. Any student indulging in any form of ragging which affects the physical, emotional and moral health of any student will be severely dealt with and appropriate action will be taken according to the Anti-Ragging Law.

Dress Code

Students are expected to be neatly dressed in accordance with the rules of approved etiquette, decency and modesty avoiding dresses with low neck, short or sleeveless blouses, hipster sarees, miniskirts, tight jeans, Leggings, tight and short tops or transparent clothing. Churidar tops should be long below the knee level. Stringent action will be taken against those who violate these conditions.

Attendance

1. The College has prescribed the following regulations with regard to the number of working days and attendance: College shall work for a minimum period of 90 days/ 450 instructional hours per semester. 40 hours of physical fitness programme is mandatory for 1st year students. Attendance should not be marked for candidates if they work in College during vacation such as Pooja, Christmas or other holidays or when they are given study leave for purpose of preparing for the examination and such attendance should not be taken into account for purpose of minimum number of working days or for earning attendance.

2. The working hours of the Day College are from 8.25 a.m. to 1.30 p.m. with a break of 20 minutes after the second hour. All staff and students should be present for the prayer and assembly session at 8.25 a.m.

The working hours of the Evening College are from 1.35 p.m. to 6.35 p.m. with a break of 15 minutes after the third hour. All staff and students should be present for the prayer and assembly session at 1.35 p.m.

3. A student entering the College late for the assembly will not be admitted in class unless she produces the Handbook with the 'late' entry.

Every student should be prepared to stay in the College Campus on any day before or after the class hours as per the requirement for participation in the various co-curricular and extracurricular activities like NSS, NCC, Clubs and Movements, Association activities, Sports and Games, Physical Education and other formative programmes. Any exception to this will be granted only by the Principal.

4. The Faith Formation classes for Christians and Value Education classes for non-Christians are held regularly.
5. Attendance shall be taken at the beginning of every hour. A student who is not in class when attendance is taken will be marked absent.
6. A student requiring leave from a class must apply for it in person to the staff-in-charge of that class. If she wishes to leave the College, she should meet the Head of the Department and get the consent. If she is a hosteller she should also get the consent of the Dean of Residential Students as well.
7. No exemption will be granted from Continuous Assessment (CA) Examinations and Semester Examinations (SE) unless for reasons of grave necessity which must be proved to the satisfaction of the Principal. In case of illness, a medical certificate from a doctor recognized by the College should be produced.

8. No student will absent herself without prior permission. Application for leave shall be made well in advance to the Principal in the form provided. When absence is due to unforeseen circumstances, application for leave should be submitted on the first day of return. Leave will not be granted during College working hours for the purpose of meeting parents, relatives and friends.
9. Staff and students must be present on the first working day after any short or long vacation and on the last working day of every semester. Absence on these days without adequate reason will be viewed seriously.
10. The certificate of attendance and progress required by the College, to permit the students to appear for the Semester examinations will be granted only if:
 - a) The Principal is satisfied with the progress and conduct of the student
 - b) The student has attended at least three fourth of the number of working days prescribed by the College
 - c) The student has satisfactorily undergone the prescribed course in Physical Training
11. Attendance at all association meetings and College functions is binding on both staff and students.

Physical Training

A sound body is the place for a sound mind. Every student is required to undergo the course of Physical Training prescribed by the College. The annual attendance and progress certificate shall not be considered complete unless the Principal has certified to the effect that the candidate, in addition to the usual course of instruction, has satisfactorily undergone the prescribed course of Physical Training and put in three fourth of the attendance. The course of Physical Training to be prescribed by the College and certified by the Principal may include field sports, games and physical exercises. No student shall be exempted from the course of

Physical Training thus defined except those who have been declared unfit to undergo such a course by the Medical Officer of the College.

LIBRARY

“I have somewhere seen it observed that we should make the same use of a book as a bee does of a flower: she steals the nectar from it but does not injure it.” - Cotton.

Staff and students should bear the above in mind while making use of library books.

The Central Library which has been built to the International Standards. The library is computerized and is a digital library with RFID (Radio Frequency Identification), well protected with fire alarms and RFID security gate. Searching, issuing and returning of books are done through computers. The students are advised to keep their bar-coded identity card (ID) safely and not to lend their ID for borrowing books.

RFID

All the books are fixed with RFID tags in the library. If any book is taken out without issuing, we have RFID security system which will give an alarm. RFID security system will also keep a record of all the books that has gone out without being issued.

At the circulation counter, with RFID being enabled, it becomes very easy and much more faster for processing the transactions. The book will be issued or returned by just placing them on the Staff station. The RFID staff station, is capable of reading multiple items at a time. Books can be issued/returned at the same time.

Facilities in the Library

- Auto Lib Software
- Circulation Service
- Reference Service

- Institutional Repository
- Display of New Arrivals
- Reprographic Facility
- Open Access System
- Collection of free e-Resources
- Discussion Room Facility

INFRASTRUCTURE

- Digital Library
- OPAC (On-line Public Access Catalogue)
- On-Line Databases
- Internet Access
- Smart Room Facility
- Wi-Fi Facility
- CCTV
- Video Conferencing

MEMBERSHIP

All the Students, Teaching and Non-Teaching Staff of College are members of the library.

INSTITUTIONAL MEMBERSHIP

- American Library, Chennai
- British Council Library, Chennai

LIBRARY NETWORKS MEMBERSHIP

- INFLIBNET, Gandhi Nagar, Gujarat
- EBSCO, Bangalore.

Library Timings

Monday to Friday : 8.30 a.m. - 6.30 p.m.

Saturday : 9.30 a.m. - 1.00 p.m.

CIRCULATION HOURS

Monday through Friday : 10.30a.m.- 4.00p.m.

Library Cards

1. Identity Card is compulsory for entry into the Library.
2. Books will be issued or renewed only if the student produces the ID Card.

Rules

1. Strict silence shall be observed in the Library.
2. No member shall take any printed book or notebook into the Library.
3. Books must not be marked or defaced. The pages should not be earmarked. Students should examine each book before borrowing it and report to the Librarian any damage found therein. If they fail to do so they will be held responsible for any damage found after their use of the book.
4. Periodicals placed on the magazine racks should not be mishandled. They should be replaced on the racks after use.
5. Reference books and Periodicals will not be issued but are available for reference within the Library.
6. Staff and students shall make good use of any book or Library property damaged by them. If one book of a set is damaged, the whole set shall be replaced.
7. If a student fails to return the Library book on the due date a fine of Rs.2/- per book per day will be collected. Absence from College shall not be admitted as an excuse for delay in returning a book.
8. If the due date happens to be a holiday, the book shall be returned on the next working day.
9. Date labels shall not be tampered with.

10. All books should be returned at the end of the academic year on the date specified by the Librarian. Library books will not be lent to either students or staff during the annual vacation.
11. Books when in use must always be covered.

Book Bank

Textbooks are available to deserving students on long-term basis from the Book Bank. Those who would like to take books on loan must get permission from the Head of the Department and pay a deposit of Rs.50/-. All books on loan must be returned after the Semester Examinations.

CERTIFICATES

A written application with required details must be submitted to the Principal for the issue of any certificate. A notice of two days is necessary for the issue of any certificate.

Details of fees for issue of certificates:

Bonafide Certificate	: Rs.10/-
Course Certificate / Certificates involving reference to College Records	: Rs.20/-
Any certificate up to three years	: Rs.100/-

COLLEGE UNION

The Office Bearers of the College Union are the President, the Vice President and the Secretary. They are elected by secret ballot from among nominated candidates. The Class Representatives are elected by their respective classes at the beginning of the academic year. The members of the associations also elect their Secretaries. All these together form the College Union. The Vice Principals and the Academic Deans will be the Advisors to the College Union and every programme will function under their guidance.

Associations

The English Association
The Tamil Association
The Hindi Association
The History Association
The Mathematics Association
The Chemistry Association
The Zoology Association
The Commerce Association
The Banking & Insurance Association
The Physics Association
The Biochemistry Association
The Computer Science Association
The Computer Application Association
The Microbiology Association
The Physical Education Association
The Communication Media Association
The Business Administration Association
The Social Work Association
The Hospital Administration Association

Groups and Movements

The National Service Scheme
The National Cadet Corps
The AICUF
The VIDES
The Rangers
The Women's Cell
The Youth Red Cross
The Rotaract Club
The Blood Donors' Club
The Red Ribbon Club
The Debators' Club
The Quiz Club
The Enviro Club
The Small Savings Club
The Karate Club
The Health & Fine Arts Club
The Media Club
The Journalism Club
The Entrepreneur Development Club
The Consumer Awareness Club
The Banking Club
The Insurance Club

These Groups, Movements and Clubs function in the College, which help the students to discover and develop their skills and talents.

The Career Guidance and Placement Cell offer programmes on Personality Development, Leadership Training and Mock interviews. Campus interviews are also arranged periodically.

Extension Activities

DEPARTMENT	ACTIVITY
English	Coaching classes for the students of Worth Trust, Vellore.
History	Coaching classes and Value Education for the students of neighbouring Schools of Vellore.
Mathematics (Shift I)	Coaching students of Blind Schools of Vellore.
Mathematics (Shift II)	Maths Classes for * Ettiyamman Elementary School, Thottapalayam, Vellore-4. * Karunalayam (Orphanage) Virudhampet, Katpadi. * Don Bosco School, Gandhi Nagar.
Chemistry	Solid Waste Management
Zoology	Education on Health and Hygiene for the students of neighboring School, Vellore.
Commerce (Shift I)	Coaching classes for Panchayat School students, Vellore.
Commerce (Shift II)	Teaching “Life Skills” to the students of Kangeyanellur Boys & Girls Hr.Sec.School from V to VIII STD.
Commerce (Banking & Insurance)	Creating an awareness of digital Banking and Insurance in collaborating with Banks and Insurance companies.
Physics	Coaching classes for the students of Don Bosco, Vellore.

DEPARTMENT	ACTIVITY
Biochemistry	Coaching classes for primary School. * Blood Group Checking for School Students.
Computer Science	Coaching classes for Shalom Home for children, Vellore.
BCA(Shift I)	Taking classes for Aided Middle School, Ponnai and New Life Trust, Velapadi.
BCA(Shift II)	Computer Classes for Primary School Students (Honnegar Ashram Girls High School, Vellore).
Microbiology	Awareness on infectious diseases among Government School Students in and around , Vellore.
Visual Communication	Coaching classes for Auxilium Elementary School students, editing the video programmes
Business Administration	1. Women Empowerment through SHG – IVDP, Krishanagiri. 2. Entrepreneurship Cell – Aavin Parlour. 3. Outreach Programme – Anbu Illam, Wheel Trust, Blind School.
Hospital Administration	Educating Student Community on Health Aspects.
M.SW	Programme on Stress management for Standard X and XII students

AUXILIUM COLLEGE HOSTEL

The Auxilium Hostel is under the direct control of the College Authorities who will act as **local parents** to all in residence.

Only those students found medically fit and living outside Katpadi or Vellore will be admitted.

Students found guilty of insubordination, theft or insincerity will be summarily dismissed especially when a timely warning has proved ineffective. Similarly students forming themselves into cliques dangerous to discipline and order will be expelled.

Hostellers will not ordinarily leave the Hostel for weekends. They are admitted into the Hostel on the understanding that they will study hard and utilize the weekends for this purpose. But they are permitted to go home for the Semester holidays, and on the second Sunday of the month.

No hosteller may be called to the parlour to meet the visitors during College hours except with the express permission of the Principal.

Staff and students living in the Hostel shall be under the disciplinary supervision of the Dean of Residential Students and her assistants, and may freely approach them for help. Vegetarian and non-vegetarian sections in the mess are provided. The rates vary according to the menu and the strength of the mess since it is based on the dividing system.

THE ALUMNAE ASSOCIATION

The Alumnae Association is the rallying centre of the alumnae of the College and a connecting link between the past and the present students. It is one of the units of the worldwide organization of the Past Students of the Salesian Sisters' Society. The objectives of the Association are threefold:

1. To foster and maintain among the past students the Salesian family spirit.
2. To take an active interest in the welfare of the College.
3. To assist students who may be in need of financial or other help.

Membership to the Association is open to all those who have attended the College at least for one term. The enrolment fee is Rs.40/-. The minimum annual subscription fee is Rs.10/- The Association has to its credit a bimonthly magazine UNION, with several articles contributed by the alumnae. Meeting of the alumnae will be held on 2nd October of every year.

FROM TAMIL NADU EDUCATIONAL RULES:

“Art 90 (a) Colleges - If a college student fails to pay her fee on the day fixed for payment, a fine at the rate of Re.1/- per working day shall be levied. If the fee is not paid by the end of the month, the student's name shall be struck off the rolls. If readmitted, she shall in addition to the fees and fine due from her, pay a readmission fee of rupee one.”

“Absence from the College whether with leave or without leave forms no ground for exemption from this rule.”

“Scholarship holders have the same obligation regarding payment of fees.”

CHAPTER VII

1. Graduate and undergraduate students on the roll of colleges are forbidden to take an active part in political agitation directed against the authority of the Government. Principals may further, at their discretion, forbid students to engage prominently in any public movement with which it seems undesirable that persons in Statu Pupulari should be associated.
2. If students attend political meetings, or conduct themselves in any manner which is forbidden or unbecoming or engage in political agitation in such a way as to interfere with the corporate life and educational work of the College, the Principal of the College may

suspend or expel them or refuse the grant of their certificate for a specified period and may also report their case to the University with a view to their being dealt with under the University regulations.

3. Principal or other constituted College or Hostel authorities may frame and issue from time to time disciplinary rules of a permanent or temporary character, regulating the conduct of Postgraduate and undergraduate students outside the College or Hostel precincts so far as such rules seem necessary (a) to secure the observance of the above rules (b) to maintain the credit and reputation of the College and Hostel.
4. Principals of the constituted college or hostel authorities shall have full power to inflict the following punishments: fine, loss of attendance, loss of term certificates, suspension or expulsion.

LOYALTY PLEDGE

The Central Advisory Board of Education at its 31st session held at Bangalore has recommended that the following pledge should be taken by all students and teachers at the beginning of each working day. (is in effect from 1965-66)

“India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.”

PLEDGE AGAINST UNTOUCHABILITY

I, being a citizen of India owing my unswerving and wholehearted allegiance to the Constitutions, am aware that untouchability is abolished under our Constitutions. I do hereby solemnly declare that I shall not by any word, deed or thought, observe or practice, consciously or subconsciously, social discrimination in any form based on untouchability against any individual. I am also aware that it is my duty to work sincerely and faithfully towards the creation of a free and casteless society in accordance with the letter and spirit of the Constitutions. I do solemnly declare that it shall be a sincere expression of my complete loyalty to the Constitutions of India.

COLLEGE ADMINISTRATIVE BODY

SECRETARY

Sr. Alice K.T., M.C.A.,

PRINCIPAL

Dr. (Sr.) Jaya Santhi R., M.Sc.,M.Ed., M.Phil., Ph.D., Asst.

Prof.

CONTROLLER OF EXAMINATIONS

Dr (Sr.) Gertrude Mary Nirmala S M.A.,M.Phil., Ph.D

Asst. Controller of Examination

Dr. Bindu B., M.P.Ed., M.Phil., (Ph. D.)

VICE - PRINCIPALS

Sr. Sumathi M., M.A., M.Phil., SET.(Ph.D).,(Shift I)

Dr. Sr. Amala Valarmathy A., M.A., M.Phil., Ph.D.,(Shift II)

DIRECTOR OF PG & RESEARCH STUDIES

Dr. Mary Gabriel I.

Dept. of English

DEANS

Dean of Ethics & Religion

Sr. Juliana Agnes Victor

Dept. of Comm. Media

Ms. Anita Madona.

Dept. of Computer Sci.

Ms. Deepa S.

Dept. of Tamil

Shift I

Dean of Arts

Dr. Kalaiselvi R.H.

Dept. of English

Dean of Sciences

Dr. Sangeetha Rani R.

Dept. of Chemistry

Ms. Amalarathinam

Dept. of Maths

Ms, Hannah Elizabeth S

Dept. of Zoology

Dean of Students Welfare

Dr. Kanimozhi K B

Dept. of Tamil

Staff Secretaries

Dr. Kumari N.

Dept. of Tamil

Dr. Auxilia Anonty S

Dept. of Commerce

Shift II

Dean of Arts

Ms. Bhuvaneswari L.
Ms. Sathya Bama T.
Ms Deepa S.

Dept. of BBA
Dept. of English
Dept. of Tamil

Dean of Sciences

Ms. Nirmala Devi N.

Dept. of Comp. Science

Dean of Students Welfare

Ms. Divya V.

Dept. of Mathematics

Staff Secretary

Ms. Kuzhali R.
Ms. Nisha Pauline.

Dept. of Mathematics
Dept. of Comp.Science

NCC ANO

Dr. Anitha Alice E.

Dept. of Commerce

EXTENSION ACTIVITIES

Coordinator

Dr. Amutha Arockia Mary P. R

Dept. of English

Members

Dr. Sofia
Ms. Ilavarasi
Ms. Priyadharshini V R
Dr. Shenbagavalli

Dept. of Sociology
Dept. of Social Work
Dept. of English
Dept. of Tamil

CHRONICLES

Dr. Latha E.
Ms. Roseline Stephani I.
Dr. Kanimozhi K B

Dept. of English
Dept. of English
Dept. of Tamil

UGC / CSIR / NET COACHING CENTRE COORDINATOR

Dr. Hilda Princi Annie S

Dept. of English

ICWAI / CA / BANK AND RAILWAYS COACHING CENTRE COORDINATORS

Dr. Auxilia Antony S.

Dept. of Commerce

Ms..Sathya N

Dept. of Commerce

UGC REMEDIAL TEACHING CO-ORDINATOR

Ms. Dhanapackiam K.

Dept. of History

Ms. Shanthi A.L.

Dept. of Comp.Science

NODAL OFFICERS

AISHE

Dr. Mary Gabriel

DST FIST

Dr. Suganthakumari

DBT STAR Scheme

Dr. Sabarmathi

XAVIER BOARD

Dr. Rosaline Ezhilarasi

NIRF

Dr. Rosaline Ezhilarasi

National Digital Library

Dr. Arokia Mary

Unnat Bharat Abhiyan

Dr. Amutha Arockia Mary

SWAYAM NPTEL

Ms. Kavitha

Ek Bharath Shreshtha Bharath

Dr. Uma Mageswari

MEMBERS OF THE FACULTY

ENGLISH

Aided Faculty

- Dr. Venum Cecilia P.A.A., M.A., M.Phil., Ph.D., Asso. Prof. & HOD
Dr. (Sr.) Amala Valarmathy A., M.A., M.Phil., Ph.D., Asst. Prof. & Head
i/c PG
Dr. Mary Gabriel I., M.A., M.Phil., Ph.D., Asst. Prof & Head i/c 'C' sec.
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Dr. Hilda Princi Annie S., M.A., M.Phil., NET, Ph.D., Asst. Prof.
Ms. Devanayagi A., M.A., M.Phil., SET, NET, (Ph.D)., Asst. Prof.
Dr. Kalaiselvi R.H., M.A., B.Ed., M.Phil., Ph.D., SET., Asst. Prof & Head i/c
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Dr. Latha E., M.A., B.Ed., Ph.D., Asst. Prof.

Management / Self-Supporting Faculty

- Ms. Thenmozhi A., M.A., M.Phil., Asst. Prof.
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Ms. Isvarya P, M.A., M.Phil., NET., Asst. Prof.
Ms. Kirupa T, M.A., NET, M.Phil., Asst. Prof.
Ms. Griffa E.J, M.A., NET., Asst. Prof.
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Ms. Deporeh Zoe S Staji Asst. Prof.
Ms. Gayathri B. M. A., B. Ed., NET, Asst. Prof.
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TAMIL

Aided Faculty

- Dr. (Sr.) Arokia Jayaceli A., M.A., M.Phil., M.W.S., Ph.D., NET., Asst. Prof.
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Dr. Kumari N., M.A., M.Phil., Ph.D., Dip. Epigraphy Asst. Prof. & HOD ,
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Dr Lakshmi N.V. M.Sc.,Ph.D.,Asst. Prof.

BOTANY

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Dr Anitha T, M.Sc., Ph.D.,Asst. Prof.

COMMERCE

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Dr (Sr) Sagaya Mary T.,MBA.,M.Com.,Ph.D.,Asst. Prof.

Management / Self-Supporting Faculty

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Ms. Lalith Priya M.D., M.Com., M.Phil., SET, Asst. Prof.
Ms. Anitha Devi A.,M.Com., M.Phil., Asst. Prof.
Ms. Prithivi S.S. M.Com.,NET.,M.Phil, Asst. Prof.
Ms. Kalaivani K. M.Com., M.Phil., MBA., SET.,NET, Asst. Prof.
Ms. Aswini N. M.Com., M.Phil., Asst. Prof.

Ms Nalini M. M.Com., M.Phil., MBA.,NET,SET.,CA-PE-II,(Ph.D),Asst. Prof.
Ms Meena N. M.Com., M.Phil., Asst. Prof.
Ms Anitha S. M.Com.,MBA, M.Phil., SET., Asst. Prof.
Ms Prasanna P. M.Com., (M.Phil), Asst. Prof.
Ms Shalini S. M.Com., M.Phil., Asst. Prof.
Ms Sangavi Preethi J. M.Com., M.Phil., Asst. Prof.

BIOCHEMISTRY

Management / Self-Supporting Faculty

Dr. Abi Beulah G., M.Sc., M.Phil.,Ph.D., SET, Asst. Prof. & Head i/c
Ms. Aruna A., M.Sc., M.Phil., SET., Asst. Prof.
Ms. Janani M., M.Sc., M.Phil., SET,(Ph. D)., Asst. Prof.
Dr Suganya S. M.Sc., M.Phil.,Ph.D., Asst. Prof.
Dr Sathiya S. M.Sc., Ph.D.,PDF Asst. Prof.
Dr Parameswari R., M.Sc., Ph.D., Asst. Prof.
Dr. Indumathi P., M. Sc., Ph. D., Asst. Prof.

COMPUTER SCIENCE AND APPLICATIONS

Management / Self-Supporting Faculty

Ms. Kavitha S., M.C.A., M.Phil., (Ph.D.), Asst. Prof.
Dr. Lavanya S., M.Sc., M.Phil.,SET., Ph.D., Asst. Prof. & Head i/c
Ms. Anita Madona M., M.Sc., M.Phil., Asst. Prof.
Ms. Nisha Pauline R., M.C.A., M.Phil., Asst. Prof.& Head i/c
Ms. Shanthi A.L., M.Sc., M.Phil.,(Ph.D.), Asst. Prof.
Ms. Nirmala Devi N., M.C.A., M.Phil.,(Ph.D.), Asst. Prof.
Ms. Siva Ranjini N., M.C.A., M.Phil., Asst. Prof.
Ms. Janani P., M.Sc., M.Phil., Asst. Prof.
Ms. Yasmine S.K.A., M.Sc., M.Phil.,Asst. Prof.
Ms. Pavithra R.M.C.A., M.Phil.,Asst. Prof.
Ms. Anbu Selvi Remitta A. MCA Asst. Prof.
Ms. Susai Mary Susila A. M.C.A., M.Phil., Asst. Prof.
Ms. Kokila A. M.C.A., M.Phil., Asst. Prof.
Ms. Shobana R. M.C.A., M.Phil., (Ph.D),Asst. Prof.
Ms. Deeba K. M.Sc., M.Phil.,(Ph.D)., Asst. Prof.
Dr. Visalakshi Annepu. M.Tech, Ph.D. Asst. Prof.
Ms. Ambiga N. M.C.A., M.Phil., MBA., (Ph.D).,Asst. Prof.
Ms. Jayashree L. M.Sc., M.Phil., Asst. Prof.
Ms. Parimalam M. M.Sc., M.Phil., B.Ed.,Asst. Prof.
Ms. Felicia Rose Anandhi D. M.C.A., M.Phil., Asst. Prof.

MICROBIOLOGY

Management / Self-Supporting Faculty

Ms. Gowri B.V.M.Sc., M.Phil., SET, NET(Agri),Asst. Prof. & Head i/c
Ms. Malathi T., M.Sc., M.Phil., Asst. Prof.
Ms. Deepa R., M.Sc., M.Phil., NET(Agri), Asst. Prof.

Ms. Jalaja Priya K. M.Sc.,Asst. Prof.
Ms. Ramya G. M.Sc., SET, (Ph.D), Asst. Prof.
Dr. Kalpana V N. M.Sc., M.Phil.,Ph.D., Asst. Prof.
Dr. Nithya A. M. Sc. Ph. D., Asst. Prof.

COMMUNICATION MEDIA

Management / Self-Supporting Faculty

Sr. Juliana Agnes Victor, M.A., M.Sc., M.Phil., Asst. Prof. & Head i/c
Ms. Radhika M., M.Sc., Asst. Prof.
Ms. Saranya P. M.Sc., SET.,NET,Asst. Prof.
Ms. Dhanalakshmi P., M.Sc., Asst. Prof.
Ms. Priyanga G., M.A. Asst. Prof.

BUSINESS ADMINISTRATION

Management / Self-Supporting Faculty

Dr.Beulah Suresh M.B.A.,M.Com., M.Phil., Ph.D., NET., Asst. Prof.& Head i/c
Ms. Ruth Mary, M.B.A., (Ph.D), Asst. Prof.& Head i/c of BBA
Ms. Preethi Prabhakaran., M.B.A., M.Phil.,(Ph.D),Asst. Prof.& Head i/c Hosp.
Administration
Dr. Renugadevi S., M.Com., M.B.A., M.Phil., Ph.D., SET(c),SET(CM), Asst. Prof.
Ms. Bhuvaneswari L., M.B.A., M.Phil., (Ph.D), Asst. Prof.
Ms. Balapriya M., M.B.A., M.Phil., (Ph.D.), SET, Asst. Prof.
Ms. Uma Mageswari S., M.B.A., M.Phil., SET., Asst. Prof.
Ms. Sripriya Sa., M.B.A.,SET, NET,(Ph.D), Asst. Prof.
Dr. Uma Mageswari S., M.A., M.B.A., M.Phil., Ph.D., Asst. Prof.
Ms. Felicita S.A.M., M.E., Asst. Prof.
Dr. Dhivya Keerthiga M.B.A., Ph.D., Asst. Prof.
Ms.Subhachandra K, M.B.A., M.Phil, NET., Asst.Prof
Ms Divya Bharathi D.M.B.A.,Asst. Prof.

SOCIAL WORK

Management / Self-Supporting Faculty

Ms. Ruby Martin, M.S.W., Asst. Prof & Counsellor & Head i/c.
Ms. Sharmi A, MSW., Asst. Prof.
Ms. Elavarasi P, MSW., M.Phil., PGDIT.,Asst. Prof.
Dr. Singarayam Britto S, M.A., M.Phil, NET, Ph.D., Asst. Prof.

PSYCHOLOGY

Management / Self-Supporting Faculty

Dr Vijayalakshmi S., M.A.,M.Phil ., Ph..D. (Edn.), Asst. Prof.

PHYSICAL EDUCATION

Aided Faculty

Dr. Bindu B., M.P.Ed., M.Phil., Ph. D , Directress of Physical Education

Management / Self-Supporting Faculty

Ms.Sangari, M.P.Ed., M.Phil., Physical Directress

LIBRARY SCIENCE

Aided Faculty

Ms. Shree Rekha N. B.A., MLIS, SET, NET, Librarian

Management / Self-Supporting Faculty

Dr. Aroga Mary A., B.Sc., M.L.I.S., M.Phil., Ph.D., Librarian

Ms. Sunitha R., M.L.I.S., Librarian

ADMINISTRATIVE AND SUPPORTIVE STAFF

Aided Staff

Ms.Arul Mary C.	Superintendent
Ms.Rita D.	Assistant
Ms.Dulsia Sahaya Rayan A.	Assistant
Ms.Ananthalakshmi R.	Jr. Asst.
Mr.Panneerselvam A	Jr. Asst.
Ms.Mary Bhuvana R.	Typist
Ms.Vijayalakshmi S.	Typist
Ms.Sabheena S.	Library Asst.
Ms.Kalai Chelvi K.	Record Clerk
Ms.Sharmila C.	Record Clerk
Ms.Arockia Mary P.	Lab. Asst. Chemistry
Ms.Leena Gracy J.	Lab.Asst. Chemistry
Ms.Sammensmary M.	Lab. Asst. Zoology
Ms.Sagaya Mary C.	Lab. Asst. Zoology
Mr.Anandaraj A.	Sweeper
Mr.Irudayaraj M.	Watchman
Mr.James A.	Watchman

Management / Self-Supporting Staff

Sr. Rekha A	Clerk
Sr. Bracil Prema Rani P	Clerk
Ms. Kalaiselvi S	Clerk
Ms. Pavithra M	Clerk
Ms. Joshiya	Record Clerk
Ms. Annamary M.	Controller Office
Ms. Julie Auxilia J.	Controller Office
Ms. Monisha K.	Controller Office
Ms. Iswariya C.	Controller Office
Ms. Leeza R.	Receptionist
Ms. Thangam K.	Office Asst.
Ms. Asha Mary A.	Office Asst.
Ms. ManimozhiJ.	Library Asst.
Ms. Vani M.	Library Asst.
Ms, Baby Nishanthi R.	Library Asst.
Ms. Geetha N.	Library Asst.
Ms. Kaviarasi S.	Library Asst.
Ms. Mary Josephine B.	Lab. Asst.
Ms. Mary Usharani D.	Lab Asst.
Ms. Kanickam K.	Lab. Asst.
Ms. Mary Bernadette P.	Lab. Asst.
Ms. Marthal J.	Lab. Asst.
Ms. Vennila P.	Lab Asst.
Ms. Rosemary M.	Lab. Asst.
Ms. Moganambal N.K.	Lab Asst.

Ms. Sahaya Kattu Rani S.	Lab Asst.
Ms. Lilly P.	Lab Asst.
Ms. Banumathi	Typist
Ms. Shaila F.	Browsing Centre
Mr. Jacob Antony A.	Carpenter
Mr. Hari V.	Electrician
Mr. Suresh M.	System Administrator
Mr. Pradeep L	System Administrator
Mr. Nirmal G.	Marker
Ms. Manjula T.V.	Scavenger
Ms. Jeeva M.	Scavenger

ADMINISTRATIVE COMMITTEES

BOARD OF MANAGEMENT

Sr. Lazar Maria Nirmala S.	Provincial
Sr. Alice KT	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Sr. Philomena Chinnappan	Administrator
Sr. Alice K.T.	Religious Staff
Dr. (Sr.) Gertrude Mary Nirmala S	Religious Staff
Sr. Venci Xavier	Religious Staff

GOVERNING BODY

Management Representatives

Sr. Lazar Maria Nirmala S.	Provincial
Sr. Alice K T.	Secretary
Sr. Puliyani Lucy	Provincial Bursar
Dr. (Sr.) Gertrude Mary Nirmala	Controller of Examinations
Ms. Nazareth Jereen Colette	Teacher Representative
Prof. Syed Shahabudeen	Educationist
Dr. Preethi Kumar	UGC Nominee

The Joint Director of Collegiate Education Govt. Representatives

Dr. Ernest David	University Nominee
Dr. (Sr.) Jaya Santhi R.	Principal

Special Invitees

Prof. M. Dhanushkodi	Academician
Mr. Jawarilal Jain	Industrialist

ACADEMIC COUNCIL

Dr. (Sr.) Jaya Santhi R.	Principal
Dr (Sr.) Gertrude Mary Nirmala	Controller of Examinations
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Venum Cecilia.	Head, Dept. of English
Dr. Kumari N	Head, Dept of Tamil
Dr. Elsamma Cherian	Head, Dept. of Hindi
Dr Prabha.	Head, Dept. of Economics
Sr. Sumathi M.	Head, Dept. of History
Ms. Usha Bernadette Mary G	Head, Dept of Commerce
Ms. Nazareth Jereen Colette	Head, Dept. of Mathematics
Dr. Jhancy Mary S.	Head, Dept. of Chemistry
Dr. Arockiamary J.S	Head, Dept. of Zoology
Dr. Nisha Santhakumari P.	Head, Dept. of Physics
Dr. Isabella Roseline S.	Head, Dept. of Botany
Dr. Abi Beaulah G.	Head i/c, Dept. of Biochemistry
Ms. Gowri B.V.	Head i/c, Dept. of Microbiology
Sr. Juliana Agnes Victor	Head i/c, Dept. of Communication Media
Dr. Beulah Suresh	Head i/c, Dept. of Business Administration
Mrs. Ruby Martin	Head i/c, Dept. of Social Work
Dr. Bindu	Physical Directress
Dr. Arogiya Mary A.	Librarian
Dr. Anitha Alice E.	NCC ANO

Teacher Representatives of the College

Dr. Kasturi S.	Dept. of Mathematics
Dr. Rosaline Ezhilarasi J.	Dept. of Chemistry
Dr. Mary Agnes A.	Dept. of Zoology

Experts from outside the College

Expert in Law

Mr. Varadan, Advocate, Vellore

Expert in Education

Dr. Mohanalakshmi J., Asst. Prof. and Head, Dept. of Business Administration, Muthurangam Arts College, Vellore.

Dr.. Abi Beaulah G	Dept. of Biochemistry
Dr. Mary Gabriel I.	Dept. of English
Dr. Kanimozhi K B	Dept. of Tamil
Dr. Ganga V	Dept .of History
JMs. Devanayagi A	Dept. of English
Dr Anitha T	Dept. of Botany
Ms. Shree Rekha	Librarian

Alumni

Dr. Nancy Berly Jancet

Administrative Staff

Mrs. Arul Mary C.

Ms. Rita D.

Ms. Vijayalakshmi S

Students

College Union Leaders Shift I & Shift II

Technical Staff

Mr. Suresh M.

Ms. Jayashree

External Expert

Dr. Joe Jesudurai

Stake Holder & Community Representatives

Dr. Kanakaraj Joseph K Vellore

AUXILIUM STUDENT QUALITY CELL (ASQC) MEMBERS

Dr Kanimozhi K B.	Dept. of Tamil
Ms Geetha R	Dept. of English
Ms Amalarathinam A	Dept. of Mathematics
Ms Sripriya Sa	Dept. of Business Administration

PARAMARSH COMMITTEE

Dr. Bernard De Samy	Accrediation Ambassador
Dr. Scholastica Mary Vithiya B	Coordinator
Dr. Uma Mageshwari Sharma	Dept of MBA
Ms. Gowri B.V.	Dept of Microbiology
Dr.Gowri V S	Dept of Chemistry
Ms. Lalithpriya M.D.	Dept of Commerce

Dr. Jesintha Roseline J	Dept of Mathematics
Dr. Prabha	Dept of Economics
Dr. Papeetha J	Dept of Tamil
Dr. Bindu	Physical Directress
Ms. Vijayalakshmi	Accountant

PLANNING AND EVALUATION COMMITTEE (COLLEGE COUNCIL

Dr. (Sr.) Jaya Santhi R.	Principal
Dr (Sr.) Gertrude Mary Nirmala	Controller of Examinations
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Kalaiselvi R.M	Dean of Arts
Dr. Sangeetha Rani R.	Dean of Sciences
Dr. Senthil Selvi G.	Dean of Students Welfare
Ms. Bhuvanewari L.	Dean of Arts
Ms. Aruna A.	Dean of Sciences
Ms. Sathya N.	Dean of Students Welfare

The Heads of all Departments

Dr. Bindu B	Directress of Physical Education
Dr. Arogiya Mary A.	Librarian
Ms. Arulmary C.	Office Superintendent
Student Representatives	College Union Leaders of Shift I & II

EXAMINATION COMMITTEE

Dr. (Sr.) Jaya Santhi R.	Principal
Dr (Sr.) Gertrude Mary Nirmala	Controller of Examinations
Sr. Sumathi M	Vice Principal (Shift I)
Dr .(Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Bindu B.	Asst. Controller of Examinations

Staff Representatives from Science / Arts / Languages / Commerce

Ms. Jhancy Mary M.	Dept. of Chemistry
Dr. Elsamma Cherian	Dept. of Hindi
Dr. (Sr) Amala Valarmathy A	Dept. of English
Dr (Sr) SagayaMary T	Dept. of Commerce
Dr. Beulah Suresh	Dept. of Business Administration
Dr.. Abi Beulah G	Dept. of Biochemistry
Student Representatives	College Union Leaders

STAFF GRIEVANCE REDRESSAL COMMITTEE

Sr. Alice KT	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr .(Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Kumari N.	Teaching Staff Secretary (Shift I)
Dr. Auxilia Anotony S	Teaching Staff Secretary (Shift I)
Ms.. Sathya N	Teaching Staff Secretary (Shift II)
Ms. Kuzhali R.	Teaching Staff Secretary (Shift II)
Ms. Rita D.	Non Teaching Staff Secretary
Ms. Arockia Mary P.	Non Teaching Staff Secretary

STUDENT GRIEVANCE REDRESSAL COMMITTEE

Sr. Alice KT	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr .(Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr (Sr.) Gertrude Mary Nirmala	Controller of Examinations
The Head of Department and Staff concerned	
Dr. Kalaiselvi R.M	Dean of Arts
Dr.Sangeetha Rani R.	Dean of Sciences
Dr. Senthil Selvi G.	Dean of Students Welfare
Ms. Bhuvanewari L.	Dean of Arts
Ms. Nirmala Devi N.	Dean of Sciences
Ms. Sathya N.	Dean of Students Welfare
Ms. Arul Mary C.	Office Superintendent

ADMISSION COMMITTEE

Sr. Alice KT	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
The Heads of Departments	
Dr. Mary Gabriel I.	SC Member Co-opted
Ms. Arul Mary C.	Office Superintendent

CURRICULUM DEVELOPMENT CELL

Dr. (Sr.) Jaya Santhi R.	Principal
Dr. (Sr.) Gertrude Mary Nirmala	Controller of Examinations
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Kalaiselvi R.M	Dean of Arts
Dr. Sugantha Kumari V.	Dean of Sciences
Ms. Geetha R.	Dean of Students Welfare
Ms. Bhuvaneswari L.	Dean of Arts
Ms. Aruna A.	Dean of Sciences
Ms. Sathya N.	Dean of Students Welfare

The Heads of Departments

Student Representatives

RESEARCH AND PUBLICATION COMMITTEE

Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Mary Gabriel I.	Dean of Research Cell
Dr. Sujatha L.	Dept. of Mathematics
Dr. Hilda Princi Annie S.	Dept. of English
Dr. Preetha R.	Dept. of Tamil
Dr. Subashini D.	Dept. of Chemistry
Dr. Mary Agnes A.	Dept. of Zoology
Dr. Renugadevi S.	Dept. of Business Administration

STUDENTS WELFARE COMMITTEE AND CO-CURRICULAR ACTIVITIES

Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Kalaiselvi R.M	Dean of Arts
Dr. Sangeetha Rani R.	Dean of Sciences
Dr. Senthil Selvi G.	Dean of Students Welfare
Ms. Bhuvaneswari L.	Dean of Arts
Ms. Nirmala Devi N.	Dean of Sciences

Ms. Sathya N. Dean of Students Welfare
College Union Leaders
Class Representatives
Academic Association Secretaries
Non-academic Association Secretaries

COUNSELLING AND GUIDANCE CELL

Sr. Alice KT Secretary
Dr. (Sr.) Jaya Santhi R. Principal
Sr. Sumathi M Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A. Vice Principal (Shift II)
Ms. Angeline Mary Slessor I. Counsellor

CAREER GUIDANCE AND PLACEMENT CELL / CONSULTANCY CELL

Sr. Alice KT Secretary
Dr. (Sr.) Jaya Santhi R. Principal
Sr. Sumathi M Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A. Vice Principal (Shift II)

COORDINATORS & STAFF IN-CHARGE

Dr. Mary Agnes A Coordinator (Shift I)
Ms. Lavanya S Coordinator (Shift II)
Ms. Anitha S. Dept. of Computer Applications
Ms. Ananthalakshmi R. Junior Assistant
Ms. Kalaiselvi S. Clerk

LIBRARY ADVISORY COMMITTEE

Sr. Alice K T. Secretary
Dr. (Sr.) Jaya Santhi R. Principal
Sr. Sumathi M Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A. Vice Principal (Shift II)
Sr. Philo Chinnappan Administrator
Ms. Sunitha R. Librarian(Shift I)
Dr. Arogia Mary A. Librarian(Shift II)
Dr. Kalaiselvi R.M Dean of Arts
Dr.Sangeetha Rani R. Dean of Sciences
Ms. Bhuvaneswari L Dean of Arts
Ms. Nirmala Devi N. Dean of Sciences
Ms. Rita D. Junior Assistant
Student Representatives - College Union Leaders

SPORTS ADVISORY COMMITTEE

Sr. Alice KT	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Sr. Philo Chinnappan	Administrator
Dr. Bindu B.	Directress of Physical Education
Dr. Senthil Selvi G	Staff Representative
Ms. Gayathri K	Staff Representative
Sports Secretaries	
Student Representatives- College Union Leaders	

NSS ADVISORY COMMITTEE

Sr. Alice KT	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Amutha Arockia Mary P.R.	NSS Programme Officer
Dr. Uma Chandra N.	NSS Programme Officer
Ms. Gayathri R.	NSS Programme Officer
Ms. Anbu Selvi Remitta A	NSS Programme Officer
Ms. Uma Mageswari S.	NSS Programme Officer

RURAL HANDICRAFT INCHARGE

Sr. Sumathi M.	Dept. of History
Dr. Ganga V.	Dept. of History

HOSTEL ADVISORY COMMITTEE

Sr. Alice K T.	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Sr. Chinnappan Philomena Rani	Administrator

Deans of Residential Students

Sr. Annie P.J.
Sr. Venci X.
Dr. (Sr.) Sagaya Mary T.
Sr. Anthoni Amali A
Sr. Irine Towle J
Sr. Anthoni Amli A
Sr. Domnic Switha

Office Bearers of Residential Students

Dean of Residential Attenders and House staff

Sr. Charles Lowra

ANTI RAGGING COMMITTEE

Sr. Alice K T.	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Kalaiselvi R.M	Dean of Arts
Dr. Sangeetha Rani.	Dean of Sciences
Ms. Bhuvaneswari L.	Dean of Arts
Ms. Nirmala Devi N.	Dean of Sciences
Dr. Kanimozhi K B.	Dean of Students welfare
Ms. Sathya N.	Dean of Students welfare

The Heads of Departments

Student Representatives - College Union Leaders

CELL FOR THE PREVENTION OF SEXUAL HARASSMENT

Sr. Alice K T.	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Kalaiselvi R.M.	Dean of Arts
Dr. Sangeetha Rani R.	Dean of Sciences
Dr. Kanimozhi K B.	Dean of Student welfare
Ms. Bhuvaneswari L.	Dean of Arts
Ms. Nirmala Devi N.	Dean of Sciences
Ms. Sathya N.	Dean of Students welfare

The Heads of Departments

Student Representatives - College Union Leaders

ALUMNAE COMMITTEE

Sr. Alice K T.	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Alumni Executive Members	

PHOTOGRAPHY

Ms. Dhanalakshmi P.	Dept. of Communication Media
Ms. Priyanka G.	Dept. of Communication Media
Ms. Balapriya M.	Dept. of Business Administration
Ms. Janani P.	Dept. of Comp. Science

VIDEOGRAPHY

Ms. Radhika M. Dept. of Comm.media

PHOTO DISTRIBUTION

Ms. Deepa S. Dept. of Tamil
Ms. Amudha R. Dept. of English
Ms. Evelin Emima O Dept. of English
Ms. Bernadette Monica S Dept. of English

PHOTO ALBUM

Dr. Subhashini D Dept. of Chemistry
Ms. Revathy T. Dept. of Chemistry
Ms. Thangam S. Dept. of Mathematics
Ms. Janani M Dept. of Biochemistry

COLLEGE WEBSITE

Ms. Shanthi A.L. Dept. of Computer Science
Ms. Anbu Selvi Remitta A Dept. of Computer Science
Ms. Pavithra R Dept. of Computer Science

MAGAZINE COMMITTEE

Dr. Venum Cecilia P.A.A Dept. of English
Dr. Kalai Selvi R. H. Dept. of English
Ms. Thenmozhi A Dept. of English
Dr. Latha E. Dept. of English
Dr. Senthil Selvi G Dept. of Tamil
Dr. Preetha R Dept. of Tamil
Ms. Dhanalakshmi P. Dept. of Communication Media

CULTURAL COMMITTEE

Dr. Mary Agnes A., Dept. of Zoology
Dr. Hilda Princi Annie S Dept. of English
Dr. Amutha Arockia Mary P.R. Dept. of English
Ms. Bindu B . Asst. Controller of Examinations
Ms. Preethi Prabhakaran Dept. of Hospital Administration
Ms. Priyadarshini V.R., M.A. Dept. of English
Ms. Uma Mageswari S. Dept. of Business Administration

COLLEGE CHOIR

Dr. Venum Cecilia. Dept. of English
Sr. Irine Towle J Dept. of Psychology

Sr. Martha R	II MSW
Sr. Mercy J	II MSW
Sr. Esther Rani C	III B.Com
Sr. Arockia Raj	II Bsc. Physics
Sr. Mercy Buela J	II Bsc. Comp. Science

CO-ORDINATORS FOR CONDUCT OF EXAMINATION

Dr. Elsamma Cherian	Dept. of Hindi
Dr. Papeetha J.,	Dept. of Tamil
Ms. Gayathri R.	Dept. of English
Ms. Vani G.	Dept. of Chemistry
Ms. Vidhya K	Dept of Zoology
Ms. Valentine Usha Kalaichelvi	Dept of Commerce

COMMITTEE FOR SC/ST

Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dr. Mary Gabriel	Dept of English
Dr. Amutha Arockiamary	Dept of English

INTERNAL COMPLAINTS COMMITTEE

Sr. Alice KT	Secretary
Dr. (Sr.) Jaya Santhi R.	Principal
Sr. Sumathi M	Vice Principal (Shift I)
Dr. (Sr.) Amala Valarmathy A.	Vice Principal (Shift II)
Dean of Arts (Shift I & Shift II)	
Dean of Science (Shift I & Shift II)	
Dean of Students Welfare (Shift I & Shift II)	

CO-ORDINATORS FOR SWAYAM - NPTEL

Ms. Kavitha	Dept. of Comp.Science
Ms. Anbu Selvi Remitta	Dept. of Comp.Science
Ms. Felicita S.A.M	Dept of Business Administration

SOCIAL MEDIA CELL

Sr. Juliana Agnes Victor	Dept. of Comm. Media
Ms. Radhika	Dept. of Comm. Media

Dr.Amutha Arockiamary

Dept of English

INTELLECTUAL PROPERTY RIGHTS AND INNOVATION CELL

Dr.Mary Gabriel

Dept of English

Dr.Sugantha Kumari

Dept of Chemistry

Dr. Senthil Selvi

Dept of Tamil

Dr.Preetha R

Dept of Tamil

Dr.Beulah Suresh

Dept of Business Administration

Dr.Uma Mageswari S

Dept of Business Administration

Ms.Priyanka Victor

Dept of Mathematics

Ms.Narmatha Christy P

Research Scholar

INSTITUTION INDUSTRY CELL

Dr. Jhancy Mary

Dept of Chemistry

Dr. Vernum Cecilia

Dept of English

Dr.Auxilia Antony

Dept of Commerce

Dr.Beulah Suresh

Dept of Business Administration

Ms.Preethi Prabhakaran

Dept of Business Administration

AUXILIUM BUSINESS INCUBATION CELL

Dr. Beulah Suresh

Dept of Business Administration

Ms. Valentine Usha S

Dept of Commerce

COURSES OFFERED

Undergraduate Courses (Aided Courses)

1. B.A. History
2. B.A. English
3. B.Sc. Mathematics
4. B.Sc. Chemistry
5. B.Sc. Zoology
6. B.Com.

Undergraduate Courses (Unaided Courses)

1. B.A. English (Additional Sections)
2. B.Sc. Mathematics (Additional Section)
3. B.Sc. Physics
4. B.Sc. Biochemistry
5. B.Sc. Computer Science
6. B.Sc. Microbiology
7. B.Sc. Visual Communication
8. B.Com.
9. B.B.A.
10. B.C.A.
11. B.C.A. (Additional Section)
12. B.Com (Banking & Insurance)
13. BHA (Hospital Administration)
14. B.Sc. Psychology

Postgraduate Courses (Unaided Courses)

1. M.A. English
2. M.Sc. Mathematics
3. M.Sc. Chemistry
4. M.Sc. Zoology
5. M.Sc. Physics
6. M.Sc. Computer Science
7. M.Sc. Electronic Media
8. M.S.W.
9. M.Com.
10. M.B.A
11. M.A Tamil
12. M.Sc.MicroBiology

Research Studies

1. M.Phil. English
2. M.Phil. Mathematics
3. M.Phil. Chemistry

4. M.Phil. Zoology
5. M.Phil. Computer Science
6. M.Phil. Commerce
7. M.Phil. Management

Doctoral Studies

1. Ph.D. English
2. Ph.D. Mathematics
3. Ph.D. Chemistry
4. Ph.D. Zoology
5. Ph.D. Management

Career Oriented Certificate Courses

1. Rural Handicrafts (UGC)
2. Communication Skills (UGC)
3. Human Rights & Values in Education (UGC)
4. Human Resource Management and Development (UGC)
5. Medical Laboratory Techniques (UGC)
6. MS Office
7. Web Designing
8. PG Diploma course in Desktop Publishing

ENDOWMENT LECTURES

Department of Tamil

1. Punith Endowment Lecture - July
2. Thiruvalluvar Endowment Lecture – August
3. Vallalar Endowment Lecture - August
4. Bharathiyar Endowment Lecture - September
5. Rev.Fr.Xavier Alphonse Endowment Lecture - November
6. Ida Scudder Endowment Lecture - December
7. Vivekananda Endowment Lecture - January
8. Gopalakrishnan Endowment Lecture – February

Research Cell

1. Rev. Mother Cesira Galina Endowment Lecture

Department of Zoology

1. Sr. Helen Fernandez Endowment Lecture - July
2. Sr. Regina Colombo Endowment Lecture – August
3. Sr. Antoinette Aloysius Endowment Lecture - September
4. Sr. Maria Fino Endowment Lecture - October
5. Sr. Ethelvina Endowment Lecture – December
6. Sr. Cleofe Fassa Endowment Lecture - January

COLLEGE FEES*

Course	*Special Fee per Year	Lab Fee per Year	Deposit per Year	Univ. Fees	Other Fees
B.A. Degree	280/-	-	50/-	390/-	75/-
B.Sc. Mathematics	280/-	300/-	50/-	390/-	75/-
B.Sc. Chemistry	280/-	500/-	100/-	390/-	75/-
B.Sc. Zoology	280/-	300/-	75/-	390/-	75/-
B.Com.	280/-	-	50/-	390/-	75/-

*The details of the Special Fees is as follows:

Association	Rs.18/-
Calendar	Rs.20/-
College Day	Rs.15/-
Games	Rs.100/-
Library	Rs.40/-
Magazine	Rs.43/-
Medical	Rs.5/-
Social Service	Rs.4/-
Stationery	Rs.27/-
Visual Education	Rs.8/-

FEES ARE SUBJECT TO REVISION

IDENTITY CERTIFICATE

Name (in block letters as in the SSLC mark sheet)		
Class		Photo
Date of Birth as in SSLC mark sheet		
Mother Tongue		
Religion		
Blood Group		
Father's Name (in full)		
Occupation		
Mother's Name		
Occupation		
Student Email Id		
Full Address in block letters 1) Home	
Phone/Mobile.....	
2) Office	
Phone/Mobile.....	
Guardian's Name		
Occupation		
Relationship		
Address	
Phone	

Hosteller/Day Scholar/ Non Auxilium Hosteller	
If non Auxilium Hosteller, name and address of the Hostel
Phone No.
	Reg.No. Month Year
SSLC/Matric Exam	
Hr. Sec. Exam	
Degree Exam	
Recognition No. (Students from other Universities only)	
Scholarship :	SC/ST/BC/MBC/EC/Merit/Loan
Name and class of sister/ relative/neighbour studying in the College: (if any)
Mode of transport to the College	
I have read all the rules of the College as contained in the College Handbook and agree to abide by them and by all the decisions of the College. I declare that all the particulars furnished above are true and correct.	
Signature of Student	
Signature of Father/Guardian	
Signature of Mother/Guardian	
Name of the Mentor	
Signature of the Mentor	
N.B. This form should be carefully filled and kept with you for reference.	

IDENTITY CERTIFICATE

Name (in block letters as in the SSLC mark sheet)		
Class		Photo
Date of Birth as in SSLC mark sheet		
Mother Tongue		
Religion		
Blood Group		
Father's Name (in full)		
Occupation		
Mother's Name		
Occupation		
Student Email Id		
Full Address in block letters 1) Home	
Phone/Mobile.....	
2) Office	
Phone/Mobile.....	
Guardian's Name		
Occupation		
Relationship		
Address	
Phone	

Hosteller/Day Scholar/ Non Auxilium Hosteller	
If non Auxilium Hosteller, name and address of the Hostel
Phone No.
	Reg.No. Month Year
SSLC/Matric Exam	
Hr. Sec. Exam	
Degree Exam	
Recognition No. (Students from other Universities only)	
Scholarship :	SC/ST/BC/MBC/EC/Merit/Loan
Name and class of sister/ relative/neighbour studying in the College: (if any)
Mode of transport to the College	
I have read all the rules of the College as contained in the College Handbook and agree to abide by them and by all the decisions of the College. I declare that all the particulars furnished above are true and correct.	
Signature of Student	
Signature of Father/Guardian	
Signature of Mother/Guardian	
Name of the Mentor	
Signature of the Mentor	
N.B. This form should be carefully filled and submitted to the mentor.	

IDENTITY CERTIFICATE

Name (in block letters as in the SSLC mark sheet)		
Class		Photo
Date of Birth as in SSLC mark sheet		
Mother Tongue		
Religion		
Blood Group		
Father's Name (in full)		
Occupation		
Mother's Name		
Occupation		
Student Email Id		
Full Address in block letters 1) Home	
Phone/Mobile.....	
2) Office	
Phone/Mobile.....	
Guardian's Name		
Occupation		
Relationship		
Address	
Phone	

Hosteller/Day Scholar/ Non Auxilium Hosteller	
If non Auxilium Hosteller, name and address of the Hostel
Phone No.
	Reg.No. Month Year
SSLC/Matric Exam	
Hr. Sec. Exam	
Degree Exam	
Recognition No. (Students from other Universities only)	
Scholarship :	SC/ST/BC/MBC/EC/Merit/Loan
Name and class of sister/ relative/neighbour studying in the College: (if any)
Mode of transport to the College	
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Signature of Student	
Signature of Father/Guardian	
Signature of Mother/Guardian	
Name of the Mentor	
Signature of the Mentor	
N.B. This form should be carefully filled and submitted in the College office	

JUNE 2020		
Date	Day	Events
1	Mon	National Seminar on Strategies of Modern Tamil Drama (Ten Days)- Dept. of Tamil (Shift I & II) One Week International Faculty Development Programme on “ Synergia to Revitalise, Reform, and Refresh Ourselves as Agents to Ensure Quality Education.” In collaboration with VIT Business School, Amaravathi, Andhra Pradesh- Dept. of Business Administration. Two Days National Webinar on “Impact of COVID 19 in Service Sector : Strategies to Overcome the Challenges”in Collaboration with Jayaraj Annapackiam College for Women, Periyakulam- Dept. of Business Administration Webinar – State level “Computer Aided Drug Delivery” Dept. of Botany
2	Tue	One Week International FDP on” Challenges Restructuring The Innovative Teaching Learning Techniques”- Dept. of Commerce(Shift I & II)
3	Wed	Free Online Quiz on Numerical and Logical Skills for students – International Level (29.05.2020 to 02.06.2020) Dept. of Mathematics (Sec – B)
4	Thu	International Day of Innocent Child Victims of Aggression One Week International Online FDP on Research Methodology- Dept. of Visual Communication
5	Fri	World Environment Day (Enviro Club) – State Level Webinar “Protect Plants; Protect life”
6	Sat	
7	Sun	World Food Safety Day World Ocean Day
8	Mon	International Faculty Development Programme on “Data Science and its Real Time Applications” 08.06.2020 to 14.06.2020 – Dept. of Comp. Science
9	Tue	National Webinar - Dept. of Physics (Shift I) Two Days National Virtual Conference on “Novel materials, characterizations and Applications” (9 th & 10 th June) Dept. of Physics
10	Wed	Inter College Insurance Awareness Quiz 2020 (3 Days)– Dept. of B. Com (B&I) Webinar on Indian Banking System & E-Payment: the Next Frontier- Dept. of Commerce (Shift II)
11	Thu	Inter College Banking Awareness Quiz 2020 (2 Days)– Dept. of B. Com (B&I)
12	Fri	World Day Against Child Labour Webinar on Legal Awareness Program on Women Rights- Dept. of Visual Communication
13	Sat	
14	Sun	World Blood Donor Day

		Webinar on Financial Management and MS- Excel
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	International Day of Yoga - Dept of Business Administration
22	Mon	One Week online course on Logistics and Supply Chain Management- Dept. of Business Administration International Webinar on “Nanotechnology in Aerospace” Dept. of Physics
		International Webinar - Dept. of Physics (Shift I)
23	Tue	
24	Wed	
25	Thu	State Level Virtual Workshop on Calligraphy- Dept. of Visual Communication
26	Fri	International Anti – Drug – Day International day of yoga - NCC
27	Sat	
28	Sun	
29	Mon	
30	Tue	

JULY 2020		
Date	Day	Events
1	Wed	21 Days Webinar on Micro Skillpreneurs Development Programme in Collaboration with Entrepreneurship Development Institute of India Ahmedabad,Gujarat and Matha Skill Development Centre- Dept. of Business Administration
2	Thu	
3	Fri	Seven Days Online Course on CSIR/UGC/NET/SET Mathematical Science & Basics of Matlab- PG & Research Dept. of Mathematics
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	3 Day Mega Account opening mela” in association with Indian Post - Small Savings Club: Dept. of Commerce
9	Thu	
10	Fri	Painting Competition for School Children- Dept. of Visual Communication
11	Sat	World Population Day Personal Fitness – Investor Awareness Programme.– Dept. of B. Com (B&I)
12	Sun	
13	Mon	
14	Tue	
15	Wed	Two Day National Level Virtual Entrepreneurship Development Programme - Dept. of Business Administration in collaboration with Choir Board, MSME, Hyderabad
16	Thu	
17	Fri	World Day for International Justice
18	Sat	International Nelson Mandela Day
19	Sun	
20	Mon	Inauguration of English Literary Association- Dept of English Shift I & II
21	Tue	
22	Wed	National Webinar on “Water borne Pathogens: near ending threat”- Dept. of Microbiology
23	Thu	Case Work - Dept. of MSW
24	Fri	
25	Sat	Drawing and Quiz Competition- Dept. of Tamil(Shift I & II) National Webinar on Film Making with Smart Phones- Dept. of Visual Communication
26	Sun	

27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	

AUGUST 2020		
Date	Day	Events
1	Sat	Bakrid
2	Sun	
3	Mon	National Seminar - Department of Commerce Association Inauguration of Dept of BCA (Shift II)- Webinar on R Programming
4	Tue	
5	Wed	
6	Thu	
7	Fri	Association Inauguration of Dept of Business Administration
8	Sat	
9	Sun	
10	Mon	Webinar on IOT – Dept of BCA (Shift –II)
11	Tue	Krishna Jayanthi
12	Wed	International Youth Day
13	Thu	
14	Fri	English Dramatics - Dept. of English Inter Departmental Competition- Dept. of History
15	Sat	Independence Day Virtual Fitness Workshop - Business Administration
16	Sun	
17	Mon	
18	Tue	The Science of Goal Setting : How to set high goals and achieve them – Dept. of B. Com (B&I)
19	Wed	World Humanitarian Day One week National Level Mobile Photography Contest on Picture Perfect- Dept. of Visual Communication
20	Thu	
21	Fri	
22	Sat	Vinayakar Chathurti
23	Sun	
24	Mon	Picture Perfect- Mobile Photography Contest- Dept. of Visual Communication
25	Tue	
26	Wed	
27	Thu	

28	Fri	Muthamizh vizha - Dept. of Tamil Shift I& II National Level Seminar - Dept. of Computer Science
29	Sat	National Sports Day Board of Studies- Dept. of Tamil(Shift I & II) Board of Studies – Dept of Botany
30	Sun	Muharram
31	Mon	Board of Studies- Dept. of Business Administration

SEPTEMBER 2020		
Date	Day	Events
1	Tue	
2	Wed	Board of Studies- Dept. of Commerce
3	Thu	
4	Fri	
5	Sat	Teachers' Day
6	Sun	
7	Mon	
8	Tue	World Literacy Day
9	Wed	Webinar on Promotion of Entrepreneur Skills & Savings Habit Among Young Entrepreneurs -Dept. of Commerce(Shift II)
		Four Day Orientation Programme - Dept of Business Administration
10	Thu	Training Programme by Bank edge Academy – Dept. of B. Com (B&I)
		National level intercollegiate Competition - Dept of BCA Shift I
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tue	Fresher 's Day Welcome and Motivational Talk by Dr. Fr. Arockia Dass, Rector, Sigaram, Thiruvanamalai
16	Wed	International Day of Preservation of Ozone Layer
17	Thu	
18	Fri	
19	Sat	
20	Sun	Webinar on “Cloud Computing” – IT Club Activities
21	Mon	International Day for Peace and Non – violence (UN)
22	Tue	
23	Wed	
24	Thu	
25	Fri	Computer Science Association Inauguration- Dept. of Computer Science
26	Sat	
27	Sun	
28	Mon	

29	Tue	World Heart Day Paper Presentation – Association Activity - Dept. of Computer Science
30	Wed	Webinar on “Promotion of Entrepreneurial Skills & Savings habit among young Entrepreneurs’ – Commerce Shift II Power Seminar on “Big Data and its Applications” - Dept. of Computer Science

OCTOBER 2020		
Date	Day	Events
1	Thu	National Voluntary Blood Donation Day
2	Fri	Gandhi Jayanthi Wildlife Week Celebration- Inter Departmental Competition- PG & Research Dept. of Zoology
3	Sat	Inauguration- Webinar on R- Dept. of BCA(Shift II) Inauguration- Webinar on R- IT Club Inauguration – Webinar on R- PG Dept. of Computer Science
4	Sun	World Animal Welfare Day
5	Mon	
6	Tue	4 Day Intercollegiate Workshop on Theatre - Dept. of English Sr. Helen Fernandez Endowment Lecture -PG & Research Dept. of Zoology
7	Wed	Paper presentation- Dept. of BCA(Shift II) Paper presentation- PG Dept. of Computer Science
8	Thu	Tally Certification Course- Dept. of B.Com(B&I)& Dept. of Commerce(Shift II)
9	Fri	Aptitude Test- IT Club Poster Presentation- PG Dept. of Computer Science
10	Sat	Webinar on IOT- Dept. of BCA(Shift II)
11	Sun	National Girl Child Day
12	Mon	Inauguration of History Association- Dept. of History Parent Teacher's Meet - Dept. of Physics (Shift I)
13	Tue	UN International Day for Natural Disaster Reduction Intercollegiate - poetry , essay& short story competition - Dept. of English
14	Wed	
15	Thu	World Students Day Inauguration of Tamil Association- Dept. of Tamil(Shift I & II) Punith Endowment Lecture- Dept. of Tamil(Shift I) Vivekananda Endowment Lecture- Dept. of Tamil(Shift II)
16	Fri	பட்டிமன்றம் - பாட்டி தாத்தா மாணவர் குழு—

		dept. of Tamil(Shift I & II)
17	Sat	
18	Sun	
19	Mon	Poster Presentation- Dept. of BCA(Shift II)
20	Tue	Poster Presentation – Association Activity – Dept. of Comp. Science
21	Wed	Sr. Regina Colombo Endowment Lecture for III B.Sc. Zoology- PG & Research Dept. of Zoology Inauguration of the Mathematics Association (Sec – B)
22	Thu	Inauguration of Enviro club- Ecofriendly practices for sustainability : Indoor Garden
23	Fri	Literary Pageant – English Literary Association, Dept. of English Shift - II
24	Sat	
25	Sun	Ayutha Pooja
26	Mon	Vijaya Dasami
27	Tue	
28	Wed	Paper Presentation – IT Club Activities
29	Thu	Inauguration of Mathematics Association B.Sc Section C & M.Sc Maths Inauguration of Mathematics Association (Shift I) Webinar on Sustainable Living- The Way Forward for Earth's Sake- PG & Research Dept. of Zoology
30	Fri	Milad-un-Nabi Everything you need to know about becoming a Chartered Accountant– Dept. of B. Com (B&I)
31	Sat	National Unity Day

NOVEMBER 2020		
Date	Day	Events
1	Sun	
2	Mon	
3	Tue	
4	Wed	Association inauguration - Dept of Physics (Shift I & II) Sr. Antoinette Aloysius Endowment Lecture for II B. Sc.Zoology - PG & Research Dept. of Zoology
5	Thu	

6	Fri	
7	Sat	National Cancer Awareness Day
8	Sun	
9	Mon	Webinar on Role of Indian Judiciary and Human Rights- Dept. of History and Dept. of Communication Media
10	Tue	Quiz Club Inauguration
11	Wed	Recent Trends Emerged in Life Insurance Sector during 2020 Crisis – Dept. of B. Com (B&I)
12	Thu	
13	Fri	Sr. Maria Fino Endowment Lecture for I B.Sc. Zoology - PG & Research Dept. of Zoology
14	Sat	Deepavali
		Children's Day
15	Sun	
		Shot Gun- Dept. of BCA(Shift II)
16	Mon	Quiz and Web Site Development – IT Club Activities
		Website Creation- IT Club
		Shot Gun- PG Dept. of Computer Science
17	Tue	Awareness Programme on Chartered Accountant Course- Dept. of Commerce(Shift II)
		Vallalar Endowment Lecture- - Dept. of Tamil (Shift II)
		Digital Brainstorm- Dept. of BCA(Shift II)
		Talk Fest- PG Dept. of Computer Science
18	Wed	Quiz– Association Activity – Dept. of Comp. Science
19	Thu	Inauguration of Rotaract Club & Self Empowerment Program
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	National Webinar on E- Waste and Green Computing – Dept. of BCA (Shift –II)
25	Wed	
26	Thu	
27	Fri	National level Seminar - Dept of Biochemistry

28	Sat	Intercollegiate competition – Enviroclub
29	Sun	
30	Mon	Commemoration of Constitution Day Webinar on Dr. B.R. Ambedkar: An Architect of Indian Constituion- Dept. of History& Dept. of Sociology Civic Awareness Program- Rotaract Club

DECEMBER 2020		
Date	Day	Events
1	Tue	World AIDS Day A Gateway to Succeed in Bank Exams– Dept. of B. Com (B&I) Motivational Speech- Rotaract Club Group Discussion- IT Club
2	Wed	
3	Thu	World Disabled Day Workshop / college bazar - Dept.of Commerce
4	Fri	
5	Sat	Intercollegiate Math Meet - Dept of Mathematics Shift I Resume Writing- IT Club
6	Sun	
7	Mon	Rev. Fr. Xavier Alphonse Endowment Lecture- - Dept. of Tamil Shift I
8	Tue	
9	Wed	Literary Depiction - Dept. of English
10	Thu	Human Rights Day Two Day National level Workshop - Dept of BCA Shift II Physics Exhibition UG Level - Dept. of Physics Intra –Departmental Essay writing - Dept. of Sociology Webinar on Human Rights- Dept. of History, Tamil & Sociology
11	Fri	Bharathiyar Endowment Lecture- - Dept. of Tamil (Shift I) Inauguration of Debator's Club & Debate
12	Sat	
13	Sun	
14	Mon	
15	Tue	Ida Scudder Endowment Lecture- Dept. of Tamil (Shift I) Gopalakrishnan Endowment Lecture- Dept. of Tamil (Shift II) Debate- Debator's Club Art Workshop- Dept. of Viscom
16	Wed	
17	Thu	
18	Fri	
19	Sat	
20	Sun	
21	Mon	

22	Tue	National Mathematics Day National Webinar on Applications of Mathematics - PG and Research, Dept. of Mathematics.
23	Wed	Kisan Divas (National Farmers Day).
24	Thu	National Consumer Day
25	Fri	Christmas
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	
31	Thu	

JANUARY 2021		
Date	Day	Events
1	Fri	New Year
2	Sat	
3	Sun	
4	Mon	Sr. Cleofe Fassa Endowment Lecture for II M. Sc. Zoology - PG & Research Dept. of Zoology
5	Tue	
6	Wed	
7	Thu	
8	Fri	International Level Speech Competition-- Dept. of Tamil (Shift I) Workshop on Adobe After Effects - Dept. of Viscom
9	Sat	
10	Sun	
11	Mon	Quiz Competition- Quiz Club Debate- Debator's Club
12	Tue	National Youth Day Pongal celebration & Thiruvalluvar Endowment Lecture- Dept. of Tamil (Shift I & II) National Webinar on “ Investment avenues for College students”, in collaboration with Bombay Stock Exchange & P.G. Dept. of Commerce

13	Wed	Bogi
14	Thu	Pongal
15	Fri	Thiruvalluvar Day
16	Sat	Basic Skill Training Program for Case Work and Group Work- Dept. of Social Work
17	Sun	Basic Skill Training Programme for Community Development- Dept. of Social Work
18	Mon	
19	Tue	
20	Wed	
21	Thu	Two Day FDP on data science and machine learning - Dept. of BCA Shift I
22	Fri	Life Science Quiz Competition - Department of Zoology
		House Girls Programme- Dept. of Social Work. Governing body meeting.
23	Sat	National Level Seminar- PG Dept. of Computer Science International Virtual Webinar on Walk together to care for our common home Earth- Dept. of Botany in collaboration with ISS- FMA Debugging – IT Club Activities
24	Sun	
25	Mon	Inter Departmental Competition - Dept. of History
26	Tue	Republic Day Celebration – NCC
27	Wed	Mock Interview- IT Club
		FDP - Dept of Physics in collaboration with Little Flower College, Hyderabad.
		Webinar on Capital and Financial Market opportunities
28	Thu	Eye Camp- Rotaract Club
		Sr. Ethelvina Endowment Lecture for I M.Sc. Zoology - PG & Research Dept. of Zoology
29	Fri	Debugging Association activity- Dept. of BCA (Shift II)
		Mock Interview Association activity- PG Dept. of Computer Science
		Crossword – Association Activity – Dept. of Comp. Science

		Webinar on Trending Technologies – Dept. of B.C.A. (Shift I)
30	Sat	Poster presentation/ Webinar on “Gandhi & Peace” - Dept of History
31	Sun	

FEBRUARY 2021		
Date	Day	Events
1	Mon	
2	Tue	Power Seminar on Industry Using Python – Dept. of B.C.A. (Shift I) in Collaboration with ICT Academy
3	Wed	
4	Thu	World Cancer Day
5	Fri	Muthamizh Vizha- - Dept. of Tamil (Shift I & II)
6	Sat	One Day National Level Online Workshop on Latex – PG and Research Dept. of Mathematics Webinar on "CI/CD - A Software Engineering Practice"- Dept. of Computer Science International Webinar on “Views on Business Process Integration – Careers in growing ERP Platform” – P.G. Dept. of Commerce
7	Sun	
8	Mon	Debate - Debator’s Club Rural Camp- Dept. of Social Work
9	Tue	ASQC Programme
10	Wed	Quiz Competition Inter Departmental Historical Pageant Show- Dept. of History
11	Thu	World Day of the Sick
12	Fri	Brochure Creation Association activity-Dept. of BCA (Shift II) Workshop on Adobe Illustrator- Dept. of Viscom
13	Sat	Webinar on “Artificial Intelligence and Deep Learning” - Dept. of Computer Science

14	Sun	
15	Mon	Enviro Club - Activity
16	Tue	Multimedia Animation – IT Club Activities
17	Wed	Ash Wednesday
18	Thu	Skin Care Camp- Rotaract Club
		National Level Seminar- PG Dept. of Computer Science
		Addzap- IT Club
19	Fri	
20	Sat	
21	Sun	
22	Mon	Quiz Competition- Dept. of Physics (Shift I)
		International FDP on “Major Role of Mathematics in the Development of Science and Technology” – PG and Research Dept. of Mathematics (22.02.2021 to 26.02.2021)
23	Tue	Webinar on Recent Trends in AI, Data Science & Its Applications – B.C.A. Shift I & IT Club
24	Wed	
25	Thu	Debugging – Association Activity – Dept. of Comp. Science
26	Fri	Workshop on 3D Animation- Dept. of Viscom
		National Seminar on Impact of Covid 19- Dept. of Social Work
27	Sat	
28	Sun	

MARCH 2021		
Date	Day	Events
1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	Quiz Competition- Quiz Club
6	Sat	RUSAC Intercollegiate Madame Marie Curie Endowment lecture - Dept. of Chemistry

7	Sun	Study Tour - Dept. of Social Work
		International Women's Day- Dept. of Business Administration
		Webinar on "Women & Issues"- Dept. of History & Sociology
8	Mon	International Seminar on Media use among Children & Adolescents - Dept. of Viscom
9	Tue	
		E-Waste Model Making- IT Club
10	Wed	Webinar on "Cloud Computing" – Dept. of Comp. Science
11	Thu	
12	Fri	
13	Sat	
14	Sun	
		Consumer Rights Day
15	Mon	Google Form Creation – IT Club Activities
16	Tue	
17	Wed	
18	Thu	
19	Fri	Just a Minute Association activity- Dept. of BCA (Shift II)
		International Day of Happiness
20	Sat	National Level Seminar- PG Dept. of Computer Science
21	Sun	
		World Water Day
22	Mon	Enviro Club – Career Oriented
23	Tue	
24	Wed	
25	Thu	Community Organisation Programme I- Dept. of Social Work
26	Fri	
27	Sat	
28	Sun	
		Holi
		Entrepreneur Development Club - Dept of Commerce Shift
29	Mon	Small savings club - Shift
		World Idli Day
30	Tue	Web designing– Association Activity – Dept. of Comp. Science

31	Wed	
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APRIL 2021		
Date	Day	Events
1	Thu	
2	Fri	Good Friday
3	Sat	
4	Sun	Easter App Creation – IT Club Activities
5	Mon	
6	Tue	
7	Wed	World Health Day
		Community Organisation Programme II- Dept. of Social Work
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	Ugadi
14	Wed	Tamil New Year
15	Thu	
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	Earth Day
23	Fri	
24	Sat	
25	Sun	Mahavir Jayanthi
26	Mon	

27	Tue	
28	Wed	
29	Thu	
30	Fri	

MAY 2021		
Date	Day	Events
1	Sat	International Workers Day
2	Sun	World Laughter Day
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	Mother's Day
10	Mon	
11	Tue	
12	Wed	
13	Thu	Ramzan
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	

27	Thu	
28	Fri	
29	Sat	
30	Sun	
31	Mon	

Thoughts Month wise

June

1. Never Stop Learning Something new, each and every day
2. Compassion is language the deaf can hear and the blind can see.

July

3. The secret to success is to subjugate your ego and serve others.
4. Life has no remote, get up and change it yourself.

August

5. Be faithful in small things because it is in them that your strength lies
6. Do what you can with all you have, wherever you are.

September

7. Be faithful in small things because it is in them that your strength lies.
8. Your potential is the sum of all possibilities God has for your life.

October

9. The best thing about the future is that it comes only one day at a time.
10. You cannot have a positive life and a negative mind.

November

11. If you want the rainbow, you gotta put up with the rain.
12. The only time success comes before work is in the dictionary.

December

13. Prayer does not change God, but it changes him who prays.
14. Work hard in silence let your success be your noise.

January

15. Hardship often prepares an ordinary person for an extraordinary destiny.
16. You will face many defeats in your life, but never let yourself be defeated.

February

17. The way to get started is to quit talking and begin doing.
18. The mind is everything. What you think you become.

March

19. Some failures only come to teach you the art of patience.
20. Every noble work is at first impossible.

April

21. Nurture your mind with great thoughts .To believe in the heroic makes heroes.
22. When you see a person without a smile, give them yours.

May

23. We make a living by what we get, but we make a life by what we give.
24. Knowing is not enough; we must apply. Wishing is not enough; we must do.

ASSEMBLY PRAYERS

OUR FATHER

Our Father, who art in heaven, hallowed be thy name. Thy kingdom come. Thy will be done, on earth as it is in heaven. Give us this day our daily bread and forgive us our trespasses, as we forgive those who trespass against us; and lead us not into temptation, but deliver us from evil. Amen.

HAIL MARY

Hail Mary, full of grace, the Lord is with you. Blessed are you among women and blessed is the fruit of your womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now and at the hour of our death. Amen.

THANKSGIVING

We give you thanks, Almighty God, for your goodness and mercy. Amen.

1. PRAYER FOR FAMILY

God, our Father, we entrust to you all the families of the world, particularly our own family, with all our hopes and dreams. You know what we need better than we do. You love us far more than we can love each other. Each one of us is a gift, a gift of your love, a gift to our family, a gift to the world. May love and peace reign in every family. May children love, respect and obey their parents. May parents create a suitable environment, for their children's growth and maturity. Free every family from the evils of division, mistrust, suspicion and hatred. May every family be renewed in truth, beauty and goodness.

2. PRAYER FOR SOCIAL CONCERN

Lord, we remember the millions in our world who must go hungry today, all those who do not have even the basic necessities of life and for whom life itself has become a burden. Help us to be satisfied with what we have and never to waste food. Lord, we remember all those who because of their caste or class, colour or gender, are exploited and marginalized, the forces of oppression that trample on people and the unjust systems which break the spirit of people and rob them of their rights and dignity. Help us to be just and treat all with respect and love. Lord, inspire us with your love, challenge us with your truth, empower us with your strength, to live for life in the midst of death and make us courageous protagonists of social change.

3. PRAYER FOR SELF

Into thy hands, O Lord, we commit ourselves this day. Give to each one of us a watchful, a humble and a diligent spirit, that we may seek in all things to know thy will, and when we know it, may perform it perfectly and gladly to the honour and glory of thy name. O God, all through today, help me not to lose my patience even

when things do not come out right the first time, not to lose my hope when things are difficult and when learning is hard. Not to lose my goodness and honour, even when I am tempted to take the wrong way. Help me so to live today that I will have nothing to be sorry tomorrow.

4. PRAYER FOR FORGIVENESS

Forgive me, O God, for everything in which I have failed today. Forgive me for all the opportunities that I have missed, for the things I put off, for the things I have left half done, for the things I should not have done at all. Forgive me for the time I wasted in idle talk, for the times when I was selfish and unhelpful, for the times when I was careless and forgetful, mean and unkind to others. Forgive me for speaking when I ought to have kept silent, and for being silent when I ought to have spoken. Forgive me for being inattentive in learning and indifferent to the needs of others. Cleanse me from all my faults and weakness and make me pure and perfect in your sight. Amen.

5. PRAYER FOR VALUES

O God, help me, to have in my life the values which everyone value and admire. Give me wisdom always to know what I ought to do, what I ought to say, and where I ought to go. Give me the capacity for discernment, that I may choose the right and the best. Give me the courage, to do the right things, even when it is difficult, to be honest and just in all my dealings with others. Give me a sense of responsibility, that I may accept myself and others with respect and charity. Make me generous in giving myself and what I have, to those in need of my help. Make me an instrument of peace and unity. Amen.

6. PRAYER FOR WISDOM

Dear Lord, please give me friends who understand me and remain my friends, a work to do which has real value without which the world would be poorer; a mind unafraid to travel even though the trail be not blazed; an understanding heart; a sense of humour, time for quiet, silent meditation; a feeling of the presence of God; the patience to wait for the coming of these things, with the wisdom to recognize them when they come. Amen.

7. PRAYER OF THANKSGIVING

O God, thank you for making me as I am. Thank you for health and strength; for eyes to see, ears to hear; hands to work; feet to walk and run; a mind to think; a memory to remember and a heart to love. Thank you for parents who are kind to me; friends who are true to me; teachers who are patient with me and all those who I come into contact in my daily life. Thank you for this wonderful life. Help me to try to deserve all your gifts a little more. Thank you, O God, for your gift of today.

8. PRAYER TO ST. JOSEPH

O St. Joseph, you who have power to render possible things, which are impossible, comes to my aid in my present troubles. Take this important and difficult task under your special protection that it may end happily. All my confidence is in you. Let it not be said that I have invoked you in vain, since you are powerful with Jesus and Mary. Divine Providence can provide, Divine Providence did provide, Divine Providence will provide.

9. PRAYER FOR THE SICK

Lord, we bring before you all those who are sick. May our concern and that of many others give them strength. Heal them and bring them back to good health. Bless them in their illness, make them aware of your loving presence, hold them tenderly in your arms, give them peace and the grace to grow through their illness. Give us health, give us serenity, and fill us with your peace.

10. PRAYER TO PROMOTE LIFE

O God, the source of life, we thank and praise you for the precious gift of our life. You created us in your image and likeness because you love us. Lord, Help us to respect life, Protect and promote it. Give us courage and strength. To oppose anyone who destroys or damages or belittles life. God our Father and Mother, Bless our families, our country and our world with abundant life, And protect us from all calamities.

May we welcome life with joy and nurture it with care.

11. PRAYER TO THE HOLY SPIRIT

O Holy Spirit, Breathe in me, that my thoughts may all be holy.

Act in me, that my work too may be holy. Draw my heart, that I love what is holy. Strengthen me to defend all that is holy.

Guard me then, that I always may be holy.

12. PRAYER FOR GOOD HABITS

O God, help me never to allow any habit to get such a grip of me that I cannot break it. Specially keep me from all habits which would injure my body or my mind. Help me always to do my best with your help to keep my body fit and healthy, and my mind clean and pure. Help me at present to discipline and to train myself, to learn and to study, so that someday I may be able to do something worthwhile for the world and for you. Amen.

13. PRAYER TO SPEND THE DAY WELL

O God, help me to live well today.
Help me to do my work diligently;
To face my temptations victoriously;
To play games wholeheartedly;
To bear my disappointments cheerfully;
To face my difficulties manfully;
To give all the help I can to all the people I can willingly;
To obey you faithfully; And to follow you loyally. Amen.

14. PRAYER TO BE WITH ME, LORD

O Lord, be with me all through today to help me to live as I ought to live. Be with me at my lessons, so that I may never give up any task no matter how hard and difficult it is, until I have mastered it, and so that I will not allow anything to beat me.

Be with me at my games, so that, whether I win or lose, I may play fair, and so that if I win I may not boast, and if I lose I may not make excuses.

Be with me in my pleasure, so that I may never find pleasure in anything that I would afterwards regret, or in anything that I would not like you or my parents to see me do.

Be with me in my home, so that I may be kind and considerate and that I

May try to make the work of others easier and not harder.

Be with me in the streets, so that I may be a credit to my college and to my uniform and to those who love me and to myself. Amen.

15. PRAYER FOR RESPONSIBILITY

Give me, O God, a sense of responsibility.

Give me a sense of responsibility to myself, so that I may never waste the gifts which you have given to me a sense of responsibility to my parents, so that I may do something to try to repay them for all the love and the care they have given to me a sense of responsibility to my teachers, so that all their patient teaching for me may not go for nothing;

A sense of responsibility to my friends, so that I may never disappoint them; A sense of responsibility to those who have gone before me, so that I may never forget what my freedom and liberty cost, and that I may hand on still finer the heritage and tradition into which I have entered.

A sense of responsibility to the world, so that I may put into life more than

I take out; A sense of responsibility to you, so that I may always remember that you loved me and gave yourself for me.

Help me remember what I have received, and to use what I have and so to make what I ought to out of this life of mine, which cost so much. Amen.

16. PRAYER FOR TRUE FRIENDSHIP

Help me, O God, to be a good and a true friend, To be always loyal, and never to let my friends down; Never to talk about them behind their backs in a way in which I would not do before their faces; Never to betray a confidence or talk about the things about which I ought to be silent; Always to be ready to share everything I have and to be as true to my friends as I would wish them to be to me. Amen.

17. PRAYER FOR LEARNING

Give me today, O God, the mind which can really learn.

Give me the attentive mind, that I may concentrate all the time on what I am learning and doing; The retentive

mind, that I may not hear and forget, but that I may grasp
a thing and remember it;

The open mind, that no prejudice may blind me to truth I
do not wish to see;

The eager mind that I may not be content to remain as I am, but that every
Day I may try to add something new to my store of knowledge and of skill, and
Something finer to my store of goodness. Amen.

18. PRAYER FOR THE DAY

O God, help me to be cheerful all through today,
Whatever I have to do, help me to do it with a smile.

O God, help me to be diligent all through today
Whatever I have to do, help me to do my best.

O God, help me to be kind all through today,
whatever I have to do, help me not to be too busy to help someone else.

O God, help me to be brave all through today,
whatever I have to do, help me to face it and not to dodge it.

O God, help me to be reverent all through today,
whatever I have to do, help me to remember that you see me, and help me to
make

every word fit for you to hear, and every bit of work fit to offer to you. Amen.

19. PRAYER THANKING GOD

O God, my father, thank you for all the ordinary, everyday things of life.

Thank you For food and for a good appetite to enjoy it;

For games and for physical fitness to play them;

For lessons and for a mind to learn and to think, and for a memory to
remember; For work and for strength and skill to do it.

Help me always To keep my body clean and fit;

To keep my mind keen and alert;

To give my heart to you, because you have loved me so much and have
done so much for me. Amen.

20. PRAYER FOR NOT BEING ENVIOUS, GRUMBLING AND DISCONTENTED

Help me, O God, never to be envious, grumbling or discontented.

Help me never to take offence, if someone gets a prize which I thought I should
have

won, the place in the team which I thought should have been given to me, the
honour which I thought I should have received. Help me never to grudge anyone
in

their success, and never to find pleasure in the sight of someone else's failure.

Help

me to stop thinking of myself and of my own feelings as the most important things in the world, and help me always to think of others as much, and more than I think of myself. Amen

THE COLLEGE PLEDGE

Auxilium College is my Alma Mater. I, an Auxilian, promise to do my best for God, for India and my College. I pledge my devotion to duty, my service to the needy, my commitment to society, with the motto, Knowledge and Virtue.

1. COLLEGE SONG

1. Hail Auxilium, round thee are shining
All the bright joys of our happy youth
Eternal laurels for us thou art twining
Wreaths unfading of virtue and truth.

East and west here doth unite
Behold our torch that is to light
O'er hills and dales Auxilium will dare
Knowledge and Virtue to all't will bear.

Ch: God bless, God bless Auxilium College
God bless, this happy abode of knowledge
To our motto true we'll ever be
Alma Mater, hail, O hail to thee.

2. Time will call us away from thee
Far across life's dreary rolling foam
But in heart we will be with thee
Our dear Auxilium Home.

3. Other homes may claim our service
Far away 'neath distant skies
They may stand or they may perish
Alma Mater never dies.

2. SONG OF LOYALTY

1. We love to sing of A.C.K.
Our noble Alma Mater
Among all the rest she is the best
And none can e'er be greater
The ties that bind us to A.C.K.
No one can ever sever

And we'll be true to A.C.K.
The Pink and Blue for ever
And we'll be true to A.C.K.
The Pink and Blue for ever.
Ch: Ever, never, may nothing ever sever
May nothing ever break the ties
That bind us all together.
80

2. We deem it lucky in A.C.K.
Our noble Alma Mater
To be the first with all our love
To greet you dearest Mother
The ties that bind us to A.C.K.
No one can ever sever.
And we'll be true to A.C.K.
The Pink and Blue for ever
And we'll be true to A.C.K.
The Pink and Blue for ever

3. FOR GOD IS ALL OUR STRENGTH

For God is all our strength
In Him we do and dare
The right against the wrong
We'll cherish and revere
Then firmly let us stand
United heart and hand
And pray that God may bless
And keep Auxilium.
Ch: A happy band from far and near
We meet to learn, the right to dare
College so dear, Auxilium hail
Our love for thee shall never fail.
(Repeat chorus)

4. LET THERE BE LOVE

1. Let there be love shared among us
Let there be love in our eyes
May now your love sweep this nation
Cause us O Lord to arise.
Give us a fresh understanding
Of sisterly love that is real
Let there be love shared among us
Let there be love.
2. Let there be peace shared among us

Let there be peace in our eyes
May now your peace sweep this nation
Cause us O Lord to arise.
Give us a fresh understanding
Of sisterly peace that is real
Let there be peace shared among us
Let there be peace.
3. Let there be joy shared among us
let there be joy in our eyes.
May now your joy sweep this nation
Cause us O Lord to arise.
Let there be fresh understanding
Of sisterly joy that is real
Let there be joy shared among us
Let there be joy.

5. SHOWERS OF BLESSINGS

1. There shall be showers of blessings
This is the promise of love
There will be seasons refreshing
Sent from the Saviour above.
Ch: Showers of blessings
Showers of blessings we need
Mercy drops round us are falling
But for the showers we plead.
2. There shall be showers of blessings
Send them upon us O Lord
Grant to us now a refreshing
Come and now honour Thy word.
3. There shall be showers of blessings
O that today they might fall
Now as to God we're confessing
Now as on Jesus we call.

6. WE THANK YOU O LORD FOR DONBOSCO

1. We thank you O Lord for Don Bosco,
In him we see the wonders of your love,
You filled him with gifts of nature and of grace,
To lead young people to their home above.
2. He was a man profoundly human,
Open to the signs of the times,
And yet he was a man,
he was a man of God.
3. Enable us to be his double,

Faithful in the service of youth,
Overcoming hardships with firmness,
With hearts filled with your love.

7. GOD STILL LOVES THE WORLD

1. Every tiny star that twinkles in the night sky,
Every drop of morning dew,
Every spark of fire blazing in the furnace,
Every captivating view,
Every rainbow in the sky,
Every pretty butterfly,
Tells the fascinating news to those who dare to hope
And the message is:

Ch: God still loves the world!

God still, still loves the world.

So throw your life into His hands,

Day by day discern His plans

God is passionately busy loving you and me!

2. Every ocean-wave that breaks upon the sea shore

Every stalk of golden wheat,

Every silver stream that gushes down the mountain

Every drop of honey sweet, Every eagle flying high,

Every worm that wriggles by, ...

3. Every man and woman pledged in love for ever,

Every little new born child,

Every voice in favour of a needy neighbour,

Every radiating smile,

Every hand that offers love,

Every surging flow of blood, ...

8. OH! HOW WE LOVE MARY

1. Oh! How we love Mary, to praise you

Honour your name, bless you always

You are the mother of Jesus Christ

And mother of humankind.

Ch: You're the glory of our race.

New every morning is your love.

Virgin most blest, you're the song of our hearts,

And we will praise you through all eternity.

2. Hail, full of grace, mother of Jesus,

Queen of the heavens, Queen of the earth,

Cause of our joy, Strength of the weak,

And Help of all those in need.

9. THANK YOU MOTHER MARY

1. Thank you mother Mary for that "YES"

To our redemption

By your life we have been privileged

To win a great reward

You O blessed mother

Are the pride of every Christian

And the sign of our communion in the Lord

Ch: For by that "YES" you brought us peace

Our hearts are now at ease

We breathe again the freshness of new life

And by the life that you endured

Our souls you have insured

To happiness, you mother are the way

2. Thank you Mother Mary for your special intercession

On behalf of every person gathered here

To praise your name

We your humble children feel Impelled

To follow closely

In the "Yes" you lived completely till the end

10. HIS SHEEP AM I

1. In God's green pasture feeding

By his cool waters lie

Soft in the morning

Walk my Lord and I

All the sheep of His pasture

Fare so wondrously fine

His sheep am I

Ch: Water cool in the valley

Pasture green on the mountain

In the morning walk my Lord and I

Dark the night in the valley

Rough the way on the mountain

Step by step my Lord and I

2. In death's dark vale I fear no ill

With the Lord besides me

His rod and staff, my comfort still,

His cross before to guide me

Bringing home rejoicing

His sheep am I

3. Every day He's my goodness

Every day He's my song

I live in His household, the whole day long
All the sheep of his pasture
Fare so wondrously fine
His sheep am I

11. ALL THINGS BRIGHT AND BEAUTIFUL

Ch: All things bright and beautiful,
All creatures great and small,
All things wise and wonderful,
The good God made them all.

1. Each little flower that opens,

Each little bird that sings,
He made their glowing colours,
He made their tiny wings.

2. The purple headed mountains,
The river running by,
The sunset and the morning,
That brightens up the sky.

3. The cold wind in the winter
The pleasant summer sun,
The ripe fruits in the country,
He made them every one.

12. THIS WORLD YOU HAVE MADE

Ch: This world you have made is a beautiful place;
It tells the power of your love.

We rejoice in the beauty of your world,
From the seas to the heavens above.

1. The morning whispers of purity;
The evening of your peace.

The thunder booms your exuberance
In awesome power you release.

2. The tenderness of a new-born child,
The gentleness of the rain,
Simplicity in a single cell,
And complexity in a brain.

3. Your stillness rests in a silent pool,
Infinity drifts in space,
Your grandeur straddles the mountain tops,
And we see your face in each face.

13. I WILL SING UNTO THE LORD

1. I will sing unto the Lord as long as I live,

I will sing praise to my God while I have my being,
My meditation of Him shall be sweet,
I will be glad, I will be glad in the Lord.
Bless thou the Lord, o my soul, praise ye the Lord. (4)
2. I'll give thanks unto the Lord for all his deeds,
Seen everywhere in our land, remembered forever.
Search for the Lord, never cease, worship Him,
With all your heart, with all your strength worship him.

14. AS THE DEER

1. As the deer pants for the water,
So my soul longs after you.
You alone are my heart's desire
And I long to worship you.
You alone are my strength, my shield
To you alone may my spirit yield.
You alone are my heart's desire
And I long to worship you.
2. I want You more than gold and silver,
Only You can satisfy.
You alone are the real joy-giver
And the apple of my eye.
3. You're my friend and You are my brother
Even through You are my Lord.
I love You more than any other,
So much more than anything

15. PEACE PRAYER

1. Lord make me a means of your peace
Where there's hatred grown, let me sow your love
Where there's injury Lord, let forgiveness be my sword
Lord make me a means of your peace
2. Lord make me a means of your peace
Where there's doubt and fear, let me sow your faith
In this world's despair, give me hope in your share
Lord make me a means of your peace
3. Lord make me a means of your peace
Where there's sadness seen, let me sow your joy,
Where darkness near, may your light dispel our fears
Lord make me a means of your peace
4. Lord grant me to seek and to share
Less to be consoled than to help console
Less to understood than to understand your good
Lord make me a means of your peace

5. Lord grant me to seek and to share
 To receive love less than to give love free,
 Just to give in thee, first receiving from your tree,
 Lord make me a means of your peace
 6. Lord grant me to seek and to share
 To forgive in thee, you've forgiven me
 For to die in thee, is eternal life to me
 Lord make me a means of your peace

16. IN HIS TIME

1. In His time, in His time,
 He makes all things beautiful in His time.
 Lord, please show me every day
 As you're teaching me Your way
 That you do just what You say in Your time
 2. In Your time, in your time,
 You make all things beautiful in Your time.
 Lord, my life to You I bring,
 With its winter and its spring,
 May I fathom everything in Your time.
 3. There's a time, there's a time
 Both for sowing and for reaping there's a time
 Time for losing, time for gain,
 Time for joy and time for pain,
 Every purpose under heaven has a time.
 4. There are times, there are days,
 Weeks and months we cannot understand
 God's ways.
 If for years we fail to scan
 What is His eternal plan,
 We'll remember that He can, all the time.

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(for the back cover of the college hand-book)

Picture of Pope Francis

Separate jpeg file.

MESSAGE OF HIS HOLINESS POPE FRANCIS TO THE YOUNG PEOPLE

“ I say to you, arise!”

In this journey of life, every time we reach an important milestone, we are challenged by God and by life to make a new beginning. As young people I want you to arise and allow the light of God to enlighten your path in life. May you awaken the vitality, dreams, enthusiasm and optimism and generosity. Negative situations can be the result of personal failure whenever something we care about, something we were committed to, seems to no longer work. Remember that failures are part of the life of every human being remember that God can awaken the spirit in you to have life. You have to believe in yourself and discover your inner resources. As young people let the beauty of your youth awaken the passion to start and to do great things.

- Pope Francis